Fall Declaration
A Newsletter for Pre-Business Students

REQUIREMENTS TO DECLARE UPPER DIVISION BUSINESS
(This applies to all students, new and continuing)

1. You must have completed at least 60 college units (SDSU and transfer combined)

2. You must have completed the following 9 prep courses with a C or better in each (no C– and no CR/NC grades allowed)
   - Accounting 201: Financial Accounting
   - Accounting 202: Managerial Accounting
   - Economics 101: Principles of Economics (Macro)
   - Economics 102: Principles of Economics (Micro)
   - Finance 240: Legal Environment of Business
   - MIS 180: Principles of Information Systems
   - BA 290: Business Communication (not required for Accounting majors)
   - Mathematics 120: Calculus for Business Analysis
   - Statistics 119 or ECON 201: Elementary Statistics for Business

   If you took one or more of these courses at another school, the course you took must be approved by SDSU as equivalent to the SDSU course before you can declare your upper division major. Please visit the Business Advising Center for more information.

3. 2.9 overall GPA is required, including Spring 2012 grades. For those with less than 2.90, we may have space this Fall. You are advised to be put on the WAITLIST. Please visit the Business Advising Center to be put on the WAITLIST.

   Please be sure your SDSU Degree Evaluation (Degree Audit) is viewable online before you declare upper-division. If you cannot access it from your Web Portal please visit the Academic Advising Center, SSW 1551. This Evaluation must show the grades that you earned in your prep courses.

   When you declare upper division you must select one of the upper division majors in the College: Accounting, Finance, Financial Services, Information Systems, Management, Management with Specializations in Entrepreneurship or Human Resource Management, Marketing or Marketing with a Specialization in Integrated Marketing Communications, or Real Estate. However, if you change your mind later, you can declare a different Business major at any time.

   The staff at the Business Advising Center can help you with your questions related to the pre-major requirements, upper division major requirements and a variety of other services. Advising is available on a walk-in or appointment basis.

   Education & Business Administration Building, Room 448
   We are OPEN:
   Monday – Wednesday 9AM – 5PM
   Thursday 10AM – 5PM
   Friday 9AM – 1PM

   Please visit www.sdsu.edu/undergradbiz for information on holiday hours & closures

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Balancing Work & School

Your time is your most valuable resource. The College of Business Administration recognizes the need for many students to work as a means of financing their education. However, we suggest that in order to be academically successful, students find a balance between the number of units taken and the number of hours worked per week.

Even if you are accustomed to taking more units at another school, remember that SDSU’s Business program requires a high GPA to enter and that the upper division classes are significantly more difficult than lower division classes (or even upper division classes in many other departments). Also, at SDSU (unlike many other schools) you cannot drop a course partway through the semester.

We recommend that you follow the guide below to manage the number of units you take at SDSU and the number of hours you plan to work while attending the university.

<table>
<thead>
<tr>
<th>Units</th>
<th>Max Work Hours</th>
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<tbody>
<tr>
<td>16+</td>
<td>0</td>
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<tr>
<td>13 to 15</td>
<td>15</td>
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<tr>
<td>11 to 12</td>
<td>25</td>
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<tr>
<td>6 to 10</td>
<td>30</td>
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For additional information on time management and study skills go to our website at www.sdsu.edu/undergradbiz, and click on Student Success and Retention.

Majors

Accounting
Information Systems
Finance
Financial Services
Management
Marketing
Real Estate

Specializations
Management – Entrepreneurship
Management – Human Resource Management
Marketing – Integrated Marketing Communications

Studying Abroad

The College of Business at SDSU strongly recommends that all of our students study abroad. It is one of the best ways to gain intercultural competency skills essential in conducting business in the global marketplace.

Many study abroad programs: cost the same or less money than studying at SDSU; are taught in English; and offer courses you can take that will count toward your major.

To study abroad you must first attend a Business Study Abroad Workshop. Choose a date from the CBAbroad website (www.sdsu.edu/cbabroad), attend a Workshop, and then make an appointment to meet with a study abroad advisor to plan your international experience.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>May 14</td>
<td>First Day to Declare Upper Division for Fall 2012</td>
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<tr>
<td>May 23 – July 6</td>
<td>Summer Session I</td>
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<tr>
<td>June 4</td>
<td>First Day to apply for the Fall 2012 Waitlist</td>
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<tr>
<td>July 6</td>
<td>Waitlist GPA Decision Available</td>
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<tr>
<td>July 9 – August 15</td>
<td>Summer Session II</td>
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<tr>
<td>August 27</td>
<td>First Day of Fall 2012 Classes</td>
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<tr>
<td>September 10</td>
<td>Last Day to Declare Upper-Division for Fall 2012</td>
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