Fall 2015 Declaration Newsletter

REQUIREMENTS TO DECLARE UPPER DIVISION BUSINESS
(This applies to all students, new and continuing)

1. You must have completed at least 60 college units (SDSU and transfer combined)

2. You must have completed OR have current enrollment in the following 9 prep courses (8 prep courses for Accounting majors) with a C or better in each (no C- and no CR/NC grades allowed)
   - Accounting 201: Financial Accounting
   - Accounting 202: Managerial Accounting
   - Economics 101: Principles of Economics (Macro)
   - Economics 102: Principles of Economics (Micro)
   - Finance 240: Legal Environment of Business
   - MIS 180: Principles of Information Systems
   - RWS 290: Business Communication (formerly BA 290; not required for Accounting majors)
   - Mathematics 120 or Mathematics 150: Calculus for Business Analysis
   - Statistics 119 or ECON 201: Elementary Statistics for Business or Statistical Methods

If you took or are currently taking one or more of these courses at another school, the courses must be deemed as equivalent to SDSU before you can declare your upper division major. Please visit Business Advising Center for more information.

3. A 2.9 overall GPA is required, including Spring 2015 grades. For those with less than a 2.9 GPA but higher than a 2.80, you may apply for the waitlist. Being on the Waitlist DOES NOT guarantee that you will be allowed to declare the upper division major and it is at the discretion of the department. Please visit the Business Advising Center to be put on the WAITLIST. Please be sure your SDSU Degree Evaluation (Degree Audit) is viewable online before you declare upper-division. If you cannot access it from your Webportal please visit the Academic Advising Center, SSW 1551. This Evaluation must show the grades that you earned in your prep courses.

When you declare upper division you must select one of the upper division majors in the College: Accounting, Finance, Financial Services, General Business, Real Estate, Information Systems, Management, Management with Specializations in Entrepreneurship or Human Resource Management, Marketing, Marketing with Specializations in Integrated Marketing Communications or Professional Selling and Sales Management. However, if you change your mind later, you can declare a different Business major at any time.

The staff at the Business Advising Center can help you with your questions related to the pre-major requirements; upper division major requirements and a variety of other services. Advising is available on a walk-in or appointment basis during the advising hours.

The Business Advising Center advising hours:
Monday – Thursday 9AM -5PM, and
Friday 9AM - 1PM
Education & Business Administration Building
(EBA 448)

Student Learning Outcomes
Upon graduation, College of Business Administration Students will achieve SUCCESS!

Five Key Learning Outcomes

Students will be:
Utilizing essential business knowledge
Critical thinkers
Competent in global perspective
Ethically aware
Speaking and writing effectively
Setting the standard ... Aztecs for Life!
Balancing Work & School

Your time is your most valuable resource. The College of Business Administration recognizes the need for many students to work as a means of financing their education. However, we suggest that in order to be academically successful, students find a balance between the number of units taken and the number of hours worked per week.

Even if you are accustomed to taking more units at another school, remember that SDSU’s Business program requires a high GPA to enter and that the upper division classes are significantly more difficult than lower division classes (or even upper division classes in many other departments). Also, at SDSU (unlike many other schools) you cannot drop a course partway through the semester.

We recommend that you follow the guide below to manage the number of units you take at SDSU and the number of hours you plan to work while attending the university.

<table>
<thead>
<tr>
<th>Units</th>
<th>Max Work Hours &amp; Study</th>
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<tbody>
<tr>
<td>Hrs/wk</td>
<td></td>
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<tr>
<td>16+</td>
<td>0</td>
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<tr>
<td>13 to 15</td>
<td>15</td>
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<tr>
<td>11 to 12</td>
<td>25</td>
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<tr>
<td>6 to 10</td>
<td>30</td>
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<td>32+ to 39+</td>
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<td>26 to 45</td>
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<td>22 to 36</td>
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<td>12 to 30</td>
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For additional information on time management and study skills go to our website at www.sdsu.edu/undergradbiz, and click on Student Success and Retention.

Majors
Accounting
Information Systems
Finance
Financial Services
General Business
Management
Marketing
Real Estate

Minors
Accounting
Entrepreneurship
Finance
Information Systems
Management
Marketing
Real Estate

Specializations
Entrepreneurship
Human Resource Management
Professional Selling and Sales Management
Integrated Marketing Communications

Studying Abroad
The College of Business at SDSU strongly recommends that all of our students study abroad. It is one of the best ways to gain intercultural competency skills essential in conducting business in the global marketplace.

Many study abroad programs: cost the same or less money than studying at SDSU; are taught in English; and offer courses you can take that will count toward your major.

To study abroad you must first attend a Business Study Abroad Workshop. Choose a date from the CBAbroad website (www.sdsu.edu/cbabroad), attend a Workshop, and then make an appointment to meet with a study abroad advisor to plan your international experience.

May 11 First Day to Declare Upper Division for Fall 2015
May 11 First Day to apply for the Fall 2015 Waitlist
May 21 – July 2 Summer Session I
May 21 – Aug 14 T1 Summer Session
May 25 Memorial Day Observed Campus closed
July 3 Independence Day Campus closed
July 6 – August 14 Summer Session II
August 17 Last Day to Apply for Waitlist
August 18 Waitlist Results Available
August 24 First Day of Fall 2015 Classes
September 4 Last Day to Add/Drop a Course
September 4 Last Day to Declare Upper-Division for Fall 2015
September 4 Apply to Graduate Deadline for December 2015
September 7 Labor Day Campus closed