Spring 2016 Provisional Declaration

REQUIREMENTS TO DECLARE UPPER DIVISION BUSINESS

1. You must have completed at least 60 college units (SDSU and transfer combined)

2. You must have completed OR have current enrollment in the following 9 prep courses (8 for Accounting majors) with a C or better in each (no C- and no CR/NC grades allowed)
   - ACCTG 201: Financial Accounting
   - ACCTG 202: Managerial Accounting
   - ECON 101: Principles of Economics (Macro)
   - ECON 102: Principles of Economics (Micro)
   - FIN 240: Legal Environment of Business
   - MIS 180: Principles of Information Systems
   - RWS 290: Business Communication (formerly BA 290; not required for Accounting majors)
   - MATH 120 or MATH 150: Calculus for Business Analysis
   - STAT 119 or ECON 201: Elementary Statistics for Business or Statistical Methods

   If you took or are currently enrolled in one or more of these courses at another school, the course you took must be approved by SDSU as equivalent to the SDSU course before you can declare your upper division major. Please visit www.sdsu.edu/tap for course equivalencies.

3. You must have a 2.90 overall GPA.

   Please be sure your SDSU Degree Evaluation (Degree Audit) is viewable online before you declare upper-division. If you cannot access it from your WebPortal please visit the Office of Advising and Evaluations, SSW 1551. This Evaluation must show the grades that you earned in your prep courses.

Majors
- Accounting
- Information Systems
- Finance
- Financial Services
- General Business
- Management
- Marketing
- Real Estate

Minors
- Accounting
- Entrepreneurship
- Finance
- Information Systems
- Management
- Marketing
- Real Estate

Specializations
- Management -Entrepreneurship
- Management -Human Resource
- Management -Professional Selling and Sales
- Marketing
- Marketing Integrated Marketing Communications

Visit The Business Advising Center for questions related to business requirements and a variety of other services. Advising is available on a walk-in or appointment basis during the advising hours.

The Business Advising Center walk-in hours:
Monday – Thursday: 9AM – 5PM,
Friday: 9AM – 1PM
EBA 448

Student Learning Outcomes

Upon graduation, College of Business Administration will achieve SUCCESS!

Students will be:
- Utilizing essential business knowledge
- Critical thinkers
- Competent in global perspective
- Ethically aware
- Speaking and writing effectively
- Setting the standard… Aztecs for Life!

Phone: 619-594-5828 Fax: 619-594-7046 sdsu.edu/undergradbiz Email: businessinfo@mail.sdsu.edu
Balancing Work & School

Your time is your most valuable resource. The College of Business Administration recognizes the need for many students to work as a means of financing their education. However, we suggest that in order to be academically successful, students find a balance between the number of units taken and the number of hours worked per week.

Keep in mind, units taken at another school isn’t equal to taking SDSU Business courses. Another thing to remember, at SDSU (unlike many other schools) you cannot drop a course partway through the semester.

We recommend that you follow the guide below to manage the number of units you take at SDSU and the number of hours you plan to work while attending the university.

<table>
<thead>
<tr>
<th>Units Hrs/wk</th>
<th>Max Work Hours &amp; Study</th>
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<tbody>
<tr>
<td>16+</td>
<td>0  32+-39+</td>
</tr>
<tr>
<td>13 to 15</td>
<td>15  26-45</td>
</tr>
<tr>
<td>11 to 12</td>
<td>25  22-36</td>
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<tr>
<td>6 to 10</td>
<td>30  12-30</td>
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Please visit, www.sdsu.edu/undergradbiz-->Student Success and Retention for more tips.

Studying Abroad

The College of Business at SDSU strongly recommends that all of our students study abroad. It is one of the best ways to gain intercultural competency skills essential in conducting business in the global marketplace.

Many study abroad programs: cost the same or less money than studying at SDSU; are taught in English; and offer courses that will count toward your major.

To study abroad you must first attend a Business Study Abroad Workshop. Choose a date from the CBAbroad website (www.sdsu.edu/cbabroad), attend a Workshop, and then make an appointment to meet with a study abroad advisor to plan your international experience.

Get Involved

Interested in networking with business professionals, finding leadership opportunities? Then join a student organization! There is at least one organization for each of our majors in the College of Business but don't limit yourself to just one. You're invited to join any of the organizations that interest you. Check out the Associated Business Student Council website at https://as.sdsu.edu/absc/ for more information.

Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>November 4</td>
<td>Spring Course Schedule Available</td>
</tr>
<tr>
<td>November 16</td>
<td>First Day to Provisionally Declare Upper Division Spring 2016</td>
</tr>
<tr>
<td>November 16</td>
<td>First Day to apply for the Spring 2016 Waitlist</td>
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<tr>
<td>November 26-27</td>
<td>Campus Holiday Closure-Campus &amp; BAC Closed</td>
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<tr>
<td>December 22 – 25</td>
<td>Campus Holiday Closure – Campus &amp; BAC Closed</td>
</tr>
<tr>
<td>December 30</td>
<td>Grades due from instructor</td>
</tr>
<tr>
<td>January 1</td>
<td>New Year’s Day – Campus and BAC Closed</td>
</tr>
<tr>
<td>January 6</td>
<td>Spring 2016 Registration Begins</td>
</tr>
<tr>
<td>January 12</td>
<td>Deadline to bring Fall 2015 Community College Unofficial Transcripts</td>
</tr>
<tr>
<td>January 18</td>
<td>Martin Luther King, Jr. Day – Campus and BAC Closed</td>
</tr>
<tr>
<td>January 20</td>
<td>First Day of Spring 2016 Classes</td>
</tr>
<tr>
<td>February 2</td>
<td>Last Day to Add/Drop a Course</td>
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<tr>
<td>February 2</td>
<td>Last Day to Declare Upper Division for Spring 2016</td>
</tr>
<tr>
<td>February 2</td>
<td>Last Day to Apply for May or August Graduation</td>
</tr>
<tr>
<td>February 20</td>
<td>Study Abroad Application Deadline for Fall 2016</td>
</tr>
<tr>
<td>March 28 – April 1</td>
<td>Spring Recess – BAC Closed</td>
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<tr>
<td>March 31</td>
<td>Cesar Chavez Day – Campus and BAC Closed</td>
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<tr>
<td>May 14</td>
<td>College of Business Administration Commencement 8:00 am</td>
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<tr>
<td>May 20</td>
<td>Grades due from instructor</td>
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