Notes from Department Chairs Meeting, March 28, 2006

The Associate Dean, Department Chairs, and the Director of Resource Management met from 10:00 AM-12:20 PM.

Stephanie Casenza, Nicole Millette, and Chris Rito from University Development spoke to the group about the progress of the capital campaign. They discussed the timelines and distributed some materials on the overview and talking points about the campaign.

We received our FTE targets for next year. Our Fall 06 target is 2710, up about 5% from Fall 05, and Spring 07 target is 2600, up 1% from this semester for about a 3.1% increase over the AY 06/07 from this year. Typically, the university has higher FTE targets in the Fall, but CBA FTEs tend to be fairly close from Fall to Spring, due to the January infusion of new upper division declarants from Fall who offset December Graduates.

Requests for Faculty Development Plans will be sent to the faculty shortly. This year, Jim split the Faculty Development Plans from the workload request.

Only one department (Management) has approved their RTP criteria policy. These were due March 15.

Faculty/Staff award nominations are due on April 5. Chairs were encouraged to submit nominations and to encourage their faculty to do so.

The faculty committee to study on-line offerings will consist of Gary Grudnitski, Dave Ely, Bongsik Shin, Beth Chung, and Kathy Krentler. Either Jim or Gail will shortly convene the committee and discuss their charge for researching on-line offerings at other programs and potential opportunities and costs for us to do the same.

Each chair presented the proposals from his/her department on teaching/curriculum. There were approximately $170,000 of requests. Jim, Gail, and Deb will meet to discuss how we would like to evaluate the proposals.

5 faculty have expressed an interest in attending the AACSB seminar in Tampa in June on Management Education. The college will support each person with registration and travel/lodging/per diem expenses.

There was a discussion about department support for faculty receiving CIBER grants. Deb said that similar to EMC, CIBER’s staff is responsible for this, and the Foundation is willing to train staff on the forms for travel, purchase, and summer support.

There was a discussion of the next step in the development of the journal list. Jim will bring to the Steering Committee a proposal to have the college vote on for inclusion in the CBA Policy File.
Jim briefly discussed the Academic Plans for the Provost that the Chairs will submit. Chairs were reminded that in addition to the normal plan for the upcoming academic year, which will include requests for new faculty lines, Nancy wants an update on the last 3-5 years that will outline how new hires have benefited the department and college. In addition, Chairs should note any progress they want to highlight (rankings, new director hires, new MBAs or undergraduate new majors, CIBER progress, etc). The Chairs agreed to have their plan drafts submitted by May 15 to give Gail a chance to coordinate all plans in the college report.