Notes from Department Chairs Meeting, April 13, 2010

The Associate Dean, new Associate Dean, Department Chairs, and the Director of Resource Management met from 10-11:50 AM in the Deanís Conference Room.

We met previously March 9. The entire meeting was dedicated to teaching load assignment decisions for Academic Year 2010-2011.

Jim invited Gangaram to participate in Chair and Executive Committee meetings for the reminder of the year. As part of the transition for Gangaram to assuming the Associate Dean position on July 1, Jim will be involving him on non-trivial decisions and meetings that involve activities for AY 2010-2011.

The chairs reviewed and made recommendations to the Dean on two teaching load appeals.

At the CSUABD meetings in February, the CSU business school deans and associate deans discussed a group of publications that call themselves journals that come into question on their quality. There is a concern that faculty may be sending good work to these outlets which do not follow the norms expected of academic journals. One of the CSU Associate Deans will be compiling a master list of these publications which the group as a whole feels do not qualify as journals for AQ and RTP purposes.

Jim and Deb discussed the class schedule for AY 2010-2011. Deb is working with Kelly on a lecturer budget so that the chairs can assign instructors to currently unstaffed sections. Jim is working on numbers for Spring 2011 so that chairs can have target enrollments for their lower division, upper division, and graduate-level courses.

The CBA has three openings for Faculty Senators. Currently our three Senators (we are allowed six) are Nathan Oestreich (Accountancy), Andy Do (Finance), and Heather Honea (Marketing). The chairs agreed that both the IDS and Management Departments should put forth at least one nomination. This is an important cross-campus assignment, and the Provost in the past has made negative comments about our lack of representation.

Jim also reminded the chairs about nominating faculty and staff for the upcoming CBA awards.

As part of Lecturer evaluation, we are asking Lecturers to submit documentation as to their progress towards being professionally qualified (PQ). It was brought to Jimís attention that at least one school/department does not have anything in their policy file (PF) about PQ as part of the lecturer evaluation. Jim said each school/department should have it as part of their PF. He asked the chairs to check their PF for the PQ language, and if not present, to take action to put it in prior to the beginning of Fall 2010. It was suggested that the CBA PF should contain PQ language
as part of lecturer evaluation. Jim will draft something and bring it to the Steering Committee. We also agreed we should have a Schedule B type of form for PQ. Sharon uses a form for the SOA Lecturers and also tracks their Participating/Supporting status. She will share that with the chairs so we can have a common form for the college.

Chairs will soon be getting lists of graduate students who have filed for graduation for Fall 2009, Spring 2010, or Summer 2010, so they can select their two outstanding graduate students for the CBA honors reception.