Minutes – Chairs/Directors 3/6/12

Present: Cunningham, Singh, Tomic, Williams, Krentler, Varaiya, Shore, Plice, Salehzadeh, Belch, Lightner

Absent: None

Agenda:

1. Dean’s update
2. Designated space for GA and make-up examination
3. Scantron/Copy room
4. IC contribution categorization

Dean Cunningham reiterated the importance for each department to articulate its need for faculty lines as they become available. Toward this goal, each department will include an estimate of retirement (and other faculty changes such as resignation or termination). To assure consistence, the committee designed a survey, which will be administered by each department chair.

The committee agreed that a dedicated space should be allocated for GAs to perform their tasks. The space will be managed by the five chairs. The chairs reported that they are still discussing the appropriate utilization (and location) of copy machines and scantron machines.

With AACSB in mind, Singh reintroduced the topic of “journal classification.” As it stands now, each faculty member reports the quality (A, B, …). An additional requirement is not reported – whether the article/publication is “basic, applied, or pedagogical” research. Singh encouraged each department chair to discuss this issue within his/her department.

The meeting convened at 9:30 and adjourned at 11:15. The next meeting is scheduled for 3/20/12 in the DCR.

Gangaram