Chairs/Directors Committee Meeting
Minutes – January 14, 2014

Present: Joe Belch, Janie Chang, David Ely, Gary Grudnitski, Davette Kawachi, Robert Plice, Mehdi Salehizadeh, Gangaram Singh

Guests: Mark Ballam, Bob Briggs, Leon Chan, Paula Peter, Stephanie Smith

1. Building Renovation

Mark Ballam and Stephanie Smith presented an overview of the plans to renovate the third floor of SSE and the elevator area on the first floor. Discussion covered the business research lab/observation room, the new boardroom that can be split into two 15-seat rooms, and two breakout rooms. Other members of the Renovation Committee were also present to respond to questions and comments concerning uses for the lobby, the planned security system, and numerous features of the renovated space. Issues with the timeline and relocation of faculty and staff during the renovation were also discussed.

2. Assigned Time for Research

The committee discussed guidelines for faculty assigned time for research activities for AY 2014/15.
Chairs/Directors Committee Meeting
Minutes – January 21, 2014

Present: Joe Belch, Janie Chang, David Ely, Gary Grudnitski, Kathy Krentler, Robert Plice, Christine Probett, Mehdi Salehizadeh, Gangaram Singh, Nik Varaiya

1. Advising Center (Probett)

A total of 365 students declared a major in business, slightly higher than the 357 students in spring 2013.

An All-Grad Mixer will be held Saturday, February 8, in the new Aztec Student Union from 6:00 – 10:00pm. To date, 177 RSVPs have been received.

Christine announced her plans to retire June 30.

2. Interim Associate Dean (Ely)

The American Language Institute (ALI) marketplace was conducted on Friday, January 17. Faculty members Do, Ely, Grudnitski, Krentler, Probett, and Yang met with ALI students to pre-screen for prerequisites and to grant permission to a limited number of students to crash business courses with available seats. The committee is appreciative of the work of these faculty in the marketplace. The goals of this process are to align the number of ALI students approaching faculty with the number of potentially available seats, avoid the frustration of having more students trying to add a class than can be accommodated, and have all students attend class from the very beginning.

The CBA’s FTES target for Spring 2014 is 2,722. Based on current enrollment levels, the target will be exceeded.

A call for nominations for the Alumni Awards (Montys) will be released soon. The deadline for submitting applications is February 17.

3. Assigned Time for Research (Ely)

The Committee reviewed a handout showing research output by faculty since July 2008 generated from the CBA website database. An additional measure of research output was also provided based on the Association of Business Schools (ABS) journal ranking system. Journal publications in the ABS system’s top four categories were assigned values as follows: 4* = 12 pts., 4 = 10 pts., 3 = 8 pts., and 2 = 6 pts. Journals on the Jindal list but rated lower than 4* were also assigned a value of 12 pts. In calculating the metric, the value of a journal publication was adjusted for the number of co-authors. One point was added for solo-authored articles. One point was deducted from the publication’s value if there were four co-authors; two points if there were five co-authors; three points if there were six co-authors, and four points if there were more than six co-authors.

The intention of the Committee is to use the ABS-based metric as additional information to what is supplied by faculty in the CBA database. In reaching decisions on assigned time, the Committee will consider non-journal intellectual contributions. It will also consider the prestige of niche journals and journals specifically targeting American audiences that might be undervalued by the ABS rating system. Final decisions on assigned time for research activities will be made at the January 28th meeting.