Chairs/Directors Committee Meeting
Minutes – January 28, 2014

Present: Joe Belch, Janie Chang, David Ely, Gary Grudnitski, Kathy Krentler, Christine Probett, Larry Rhyne, Mehdi Salehizadeh, Gangaram Singh, Nik Varaiya

1. Minutes for the January 7 and January 14, 2014 were approved

2. Prerequisites for SB1440 students
   SB 1440 students do not need to complete the standard set of prerequisites to be admitted to upper division. Therefore, curriculum proposals to clearly state prerequisites for some courses will be processed to ensure that these students are prepared. A handout showing the courses with the prerequisite changes was distributed.

3. The curriculum proposals to revise the BSBA have been approved by the Undergraduate Committee. They will be forwarded to the Steering Committee and the PAC. Undergraduate Committee members will be making presentations on the changes to their departments.

4. Building Renovation
   Temporary office assignments during the renovation were discussed by the committee.
Chairs/Directors Committee Meeting
Minutes – February 4, 2014

Present: Joe Belch, Janie Chang, David Ely, Gary Grudnitski, Kathy Krentler, Christine Probett, Larry Rhyne, Mehdi Salehizadeh, Gangaram Singh, Nik Varaiya

Interim Dean’s Report (Singh)
• The Board of Advisers will meet February 7. Chairs and program directors will attend to discuss strengths and challenges in their areas.
• On March 4, a day-long set of activities has been scheduled that will allow the Executives in Residence to engage with students, chairs, and faculty.

Interim Associate Dean’s Report (Ely)
• Nominations for the faculty Montys are due February 17.
• FTES currently stands at 2,895, or about 6% above target.

Update on Faculty Recruiting
Chairs summarized recent recruiting activities. Babak Lotfaliei, Ph.D. candidate, McGill University, has accepted our offer for the finance faculty position. Additional candidates for the positions in accounting, management information systems, marketing, and international business have been invited to visit the campus in February.

Graduate Programs (Varaiya)
• Applications for Fall 2014 are up 29% relative to Fall 2013. To date, 618 applications to graduate programs have been submitted on CSUMentor.
• In anticipation of the revised MBA program being implemented in Fall, chairs are encouraged to work with their departments to identify tracks within the MBA specializations. Once the tracks are specified, we will need to ensure that the courses associated with the tracks are offered at an appropriate frequency.

Announcements
• CBA has arranged to have Harvard Business School Publishing (HBSP) offer an all-day Case Teaching Seminar on Friday, February 28, 2014 from 8:00 am - 5:00 pm (to include breakfast, lunch & refreshments). It will be held in EBA 341. The seminar facilitator will be Professor Dorothy Leonard, Harvard Business School. Faculty interested in participating in the workshop should contact Nik Varaiya.

• The Graduate Business Mixer for alumni, students, faculty, and staff is scheduled on February 7, 2014 6:00-10:00pm in the New Conrad Prebys Aztec Student Union.