Minutes: Chairs-Directors Committee Meeting  
February 18, 2014

Present: Joe Belch, Janie Chang, David Ely, Gary Grudnitski, Kathy Krentler, Robert Plice, Christine Probett, Larry Rhyne, Gangaram Singh

1. The minutes for January 28 and February 4 committee meetings were approved.

2. Interim Dean’s Report (Singh)
   - The Executives in Residence have been invited to attend the next committee meeting. This will be part of a day-long set of activities to allow the Executives in Residence to engage with students, faculty, and staff.
   - In the latest State budget proposal, $142million in additional funds, relative to last year, have been allocated to the CSU. However, much of this amount will be used to cover mandatory costs and to support enrollment growth.
   - A proposal to establish a University Honors College will be presented to the Senate. Estimates are to have 1,200 students by 2018/19.
   - SDSU has submitted a final proposal to open a campus in the Republic of Georgia. The Colleges of Sciences and Arts and Letters are working on this. The Republic of Georgia will choose the top proposal among the universities submitting proposals. If SDSU’s proposal is accepted, the project may involve IS programs.
   - The SDSU Strategic Planning working groups that received funding are being asked for quarterly reports to show what is being produced with the funds.
   - SDSU is facing fines for DEA violations, mostly due to the improper storage of drugs in the Colleges of Sciences and HHS.
   - An audit has determined that SDSU has not fully comply with regulations requiring the verification that new employees are eligible to work in the US prior to their first day of work. In these cases, employees worked and were paid for time they worked prior to going through the verification process. Most of the cases involve employment with the Research Foundation. The university is appealing a multi-million dollar fine for the infractions. For the CBA, the message is to avoid having international students perform work until the verification process has been completed.
   - The alternative consultation process for the Student Success Fee proposal is ongoing. Open forums continue through February 21.
   - The painting of classrooms for which we submitted requests has been completed. Another round is planned so faculty and staff should inform the Dean’s Office if they know of a classroom that needs to be painted.

3. Interim Associate Dean’s report (Ely)
   - The first candidate for the position of Provost will be on campus Wednesday, February 19th. (Note. Bios of Provost candidates are available at: [http://newscenter.sdsu.edu/sdsu_newscenter/news.aspx?s=74749](http://newscenter.sdsu.edu/sdsu_newscenter/news.aspx?s=74749))
   - The deadline for submitting applications for the next round of Graduate Fee Grants is March 17.
4. Upcoming Special Events (Probett)
   - The Graduate Business Mixer for graduate students and alumni of graduate programs held on February 8 was well attended.
   - Upcoming events include: Cesar Chavez Luncheon (April 11) and the Business Achievement Awards (April 29). Similar to the MLK Luncheon, a raffle will be conducted to select a mix of students, faculty, and staff to attend the Cesar Chavez Luncheon.
   - Budgets and logistics were discussed for additional events, including The Dean’s Recognition Event, Honors Reception, and Post-Commencement Reception(s). Rather than a single Dean’s Recognition Event, several luncheons will be arranged with smaller groups of students. To lower expenses, offsite locations will be explored for the Honor’s Reception. The university will not be supporting the Campanile Walkway receptions following Commencement this year; a CBA reception at the Alumni Center will be explored.

5. Impacted majors (Ely)
   - The committee determined that it was unnecessary to make changes in the impaction criteria for AY 2015/16.

6. Retiring Computers (Ely)
   - As the amount of computer assets in the College grows, tracking and maintenance of those assets becomes more challenging. Protecting computers running older operating systems (e.g., XP) is another concern. Ely will work with faculty receiving new computers to ensure that older equipment that no longer needed is reassigned or returned to surplus.