Chairs/Directors Committee Meeting  
April 29, 2014  
Minutes  

Present: Joe Belch, Janie Chang, David Ely, Gary Grudnitski, Davette Kawachi, Robert Plice, Christine Probett, Larry Rhyne, Mehdi Salehizadeh, Gangaram Singh, Nik Varaiya  

1. Minutes for April 15, 2014 were reviewed and approved.  

2. Course buyouts  

The committee approved the motion: Course releases for research are permissible when funded by grants and with the approval of the department chair. Requests for a course release funded by BA 795 or personal funds will not be approved.  

3. Details were distributed on the following upcoming Events:  

- Faculty Affairs is conducting a Tenure-Track Search Workshop - May 1  
- Chairs are asked to attend the PAC’s next meeting which will be a workshop aimed at the completion of the programmatic assessment of assessment rubrics – May 8  
- One Day in May Symposium: Leadership for Learning and Achievement - May 20th  
- ABSC’s Business Achievement Awards – April 29, 2014  
- Toastmaster’s Best of the Best Celebration – May 2  
- Dean’s Recognition Luncheon for tutors and mentors – May 5  
- Commencement rehearsal – May 15  
- Honors Reception – May 16  
- Post Commencement receptions – May 17  

Events over summer  

- Freshman orientation scheduled on July 17, 18, 21, 22, 24, 25, 28, 29, and 30.  
- Transfer orientation scheduled on Aug 1, 4, 5, 7, and 8.  
- Graduate orientation scheduled on Aug 22-23.  

4. Assigned time / FDC’s proposal for faculty engagement standards  

The committee discussed the proposal by the Faculty Development Committee on Faculty Qualifications and Engagement Standards to replace the current AQ/PQ standards.  

The committee recommended that: (1) the ABS journal ratings not be used to assign points to journal publications and (2) the journals classified as “A” (12 point) level be defined by lists supplied by departments. The number of journals on a department’s list will not be fixed but will be based on the number of journals considered to be top tier within the discipline.  

The committee also discussed the definitions of the other faculty classifications. Questions were raised over the required number of points to meet the practice academic (PA) standard. Concerns were also raised over the classification of lecturers with professional careers but who have a
doctoral degree. Can these faculty be classified as instructional practitioners, or must they be classified as practice academics?

5. FTES targets for the college are as follows:
   - Summer 2014: 407
   - Fall 2014: 2,838 (Actual Fall 2013: 2,906)
   - Spring 2015: 2,787 (Actual Spring 2014: 2,909)

   Note 2013 figures are not directly comparable since FTES associated with BA 290 have been transferred to CAL. Associated FTES adjustment: 88 for Fall and 102 for Spring.

The next meeting is scheduled for May 13, 2014