Chairs/Directors Committee Meeting
May 28, 2015   9:00 am
Minutes

Present: Joe Belch, Dennis Cradit, David Ely, Annette Easton, Gary Grudnitski, Davette Kawachi, Kathy Krentler, Larry Rhyne, Mehdi Salehizadeh, Nik Varaiya

Guest: Heather LaPerle

1. Minutes – May 12, 2015 meeting
MSP

2. Dean’s Report

Strategic Plan. The plan was shared with the CBA’s Board of Advisers last week. Over the summer, priorities will be set. Budgets to support the plan are also under development. Working groups will be created to work on pieces of the plan except for those areas where a standing committee is clearly responsible.

AACSB re-accreditation. The official application is being written. Peer and aspirants institutions are being determined.

Faculty Recruiting. The real estate and organizational behavior positions can be advertised at both the associate and assistant levels. Recruiting will be at the assistant level for the other positions.

3. Associate Dean’s Report
Today, the summer registration for the College stands at 411; the target is 415 FTES.

4. Online Student Learning Agreements

Heather LaPerle provided an overview of Adobe Document Cloud (formally EchoSign) and described its primary benefits. This system can be used to gather signatures and to create legally binding documents. Service Learning Agreements (SLA) for internships are now being processed using this system but could be used for other standard forms. Collecting signatures electronically from an employer, department chair, associate dean, and Procurement will now take just a few days, rather than weeks when paper forms are used.

The committee also discussed the degree to which students with internships are enrolling in 498 or 798 classes. Undergraduate students can enroll in BA 401 if they want a 1-unit class. Undergraduate students could enroll in MGT 401 to receive 3 units of credit, but would need to satisfy all of the requirements for that course. Could BA 401 be converted to a variable-units course? Graduate students can enroll in BA 780, which is a variable-units course. Workplace SLAs still need to be in place for students engaged in internships and enroll in 498 or 798.

5. Participating/Supporting Standard

Copies of the College’s current list of activities that qualify faculty as participating was distributed and discussed. Ely will send lists of participating and supporting faculty to the department chairs to provide context for further discussions.

6. Usage Policy / Practices for EBR

The committee approved using the electronic boardroom for the Executive Financial Planner program through fall 2015. Classes would then be held in a CES classroom.