CBA Professional Development Committee Meeting  
October 10, 2001

Minutes

Present: Jim Beatty (Chair)  
Tony Cherin  
Chee Chow  
Ken Marino  
Ron Stampfl  
Bob Wilbur

1. Jim Beatty, Chair, called the meeting to order at 10:05 A.M.
2. The meeting agenda was approved as distributed.
3. Minutes of the 10/03/01 meeting were approved as drafted.
4. Chee reported on his progress in forming the Research Support Group. He has received responses to the invitation and is seeking additional senior faculty to participate. Chee suggested that the Research Support Group could take responsibility for organizing the research brown bag series.
5. The idea of instituting a college-sponsored working paper series was discussed at length. The committee decided to postpone such a series until it had more experience with the internet-based, three-tiered “working series” discussed at a previous meeting. Bob was asked to investigate the feasibility of this idea.
6. The Committee reviewed progress in working more closely with EMC, CIBER, and HTM on their faculty development activities. None of the directors were able to meet with the committee this time. Bob will arrange meetings for future dates.
7. The Committee discussed ways in which it could obtain information from the faculty on its development support priorities. A decision was made to include an open-ended question with the annual report when it is distributed. Jim, Chee, and Bob will prepare a draft for discussion at the next meeting.
8. The committee began a discussion of how to improve the faculty development planning process. It was determined that the committee needed a better understanding of the entire process. Bob will prepare an overview of the process for the next meeting.
9. The committee reviewed its 2001-02 action list and determined that the present initiatives were addressing the high priority items.
10. Ways to recognize people making valuable contributions was discussed briefly. The topic will be placed on a future agenda.
6.11. The Committee will meet again on October 24, 2001 at 10:00-12:00 in the Dean’s Conference Room.

7.12. Jim Beatty, Chair, adjourned the meeting at 12:05 P.M.