COBA Professional Development Committee Meeting  
March 9, 2007

Minutes

Present:  Jim Beatty  
Joe Belch  
Bob Capettini  
Alex De Noble  
Jim Lackritz  
Moon Song

1. Jim Beatty, Chair of the Professional Development Committee (PDC), called the meeting to order at 9:10am on March 9, 2007, in the Dean’s Conference Room.

2. The minutes for February 23, 2007, were moved, seconded, and approved (unanimous).

3. The Professional Development Committee continued its deliberations regarding the funding of the College’s FDP grant applications by reviewing the previous findings, tentative recommendations, and discussions of the February 23, 2007, meeting. At the conclusion of that meeting, Jim Beatty was asked to incorporate all tentative recommendations into the master Excel workbook, update the workbook, and distribute it to all Committee members for further action. Once the updated workbook was received by Committee members, each member was to review his individual ratings and ratings, evaluate dollar amounts and monetary caps, input individual recommendations into designated columns of the workbook, and then return it to Jim in a timely manner. Jim then was to create a composite workbook based on all Committee members’ recommendation prior to the meeting of March 9, 2007.

4. At the March 9, 2007, meeting, the Committee reviewed that composite workbook. Each of the applications for COBA-FDP funds was discussed in detail. The Committee also reviewed the results of grant decisions from other programs, including the University Grants Program (UGP), the Entrepreneurial Management Center (EMC), and any potential for grants from the Center for International Business Education and Research (CIBER). Jim Lackritz shared further discussions he had with Mark Ballam, Managing Director of CIBER, and Gangaram Singh, Co-Director of CIBER, regarding CIBER’s interests in funding any of these College applications.

5. The Committee members’ individual assessments of the applications were discussed extensively within the Committee. Each Committee member commented on the process and the applications, making suggestions and recommendations. At the conclusion of these discussions, tentative
recommendations were made for each application, subject to confirmation of funding from other grant sources and confirmation of funding availability from the College of Business Administration’s various resources.

6. It is the intent of the Committee to fund all deserving individual grant applications at appropriate levels. As in the past, should all funds not be exhausted, the Committee will recommend that such remaining funds be used to support faculty development and growth through other venues.

7. After the conclusion of the Committee’s recommendations, the members discussed opportunities for change and improvement in the grant process for 2007-2008. Among others, the following topics were discussed:

   a. It is the expectation of the Committee that any publications or paper presentations that come to fruition as a direct or indirect result of funding received from any sources affiliated with San Diego State University will include the name of the university on the title page of the paper or article.

   b. It is the expectation of the Committee that all COBA-FDP grants will be contingent on the grant recipient continuing to serve on the faculty in the subsequent year.

   c. The Committee should hold a forum near the onset of each Fall Semester to discuss rules, guidelines, opportunities, and restrictions related to each of the grant sources. Such a forum would include the members of the Committee, individuals directly involved with the administration and/or decision-making processes of the various grant programs, and potential grant applicants.

   d. With regard to summer stipends, caps should be considered, based on merit, potential, and quality of the grant application, without regard to rank and salary.

8. The next meeting of the Professional Development Committee will be on Friday, April 6, 2007, from 9:00-10:30am, in the Dean’s Conference Room. However, Friday, March 23, 2007, from 9:00-10:30am, in the Dean’s Conference Room, will remain on the meeting calendar in case a meeting is needed prior to the Spring Break.

9. The meeting was adjourned at 10:45am.