Faculty Development Committee  
September 6, 2012  
Minutes  

Present: Mickey Belch, John Francis, Gary Grudnitski, Davette Kawachi (guest), Fred Raafat, Gangaram Singh, Moon Song, Deb Tomic  

1. Evaluation Timelines. To administer the University and College faculty development programs, the following timelines were identified: 
   • Sabbatical and difference-in-pay leave or a difference-in-pay leave. Applications due to the Chairs/Directors by September 21.  
   • UGP applications due in the Dean’s office by October 5. FDC provides the Dean’s office with rated and ranked UGP applications by October 26.  
   • Alumni Awards (Monty’s). Nominations submitted by the end of February.  
   • Annual Faculty Recognition Program. Written nominations submitted in the last week of April.  

2. Faculty Development Plan. The majority of the meeting was spent discussing various aspects of the College Faculty Development Plan. After an exchange of ideas the Committee agreed that any future plan had to not only go beyond the focus on meeting AQ/PQ standards in evaluating intellectual contribution standards, but also include components to recognize excellence in teaching and service contribution. Belch and Singh agreed to provide information on past efforts in these areas for the Committee’s next meeting.  

Meeting adjourned at 11:45.  
The next scheduled meeting is on Thursday, September 20, at 10 AM in the DCR.