Graduate Committee Meeting  
Held October 25, 2005  
Minutes  

Present: Heather Honea (Acting Chair Fall 2005), David Ely, Ken Marino, John Anderson, Murray Jennex, Chamu Sundaramurthy  

1. 2005-2006 Graduate Committee Initiatives I  
Assessment- Fall 2006 Activity Status  
There are nine randomly selected portfolio students participating in the BA Portfolio Project (MBA students). A meeting was held with portfolio project students Tuesday, October 4th at 8:30am in SSW2601. The meeting discussed the BA Portfolio Project with portfolio students. Each student will collect projects, assignments, and exams from their theme courses and save them in a digital portfolio. When students have completed all of their theme courses each student will write-up an analysis regarding whether “they developed an awareness of the domestic and global economic, legal, ethical, and technological environment in which managers make and implement decisions” (Learning Outcome Goal 2). The graduate committee will also complete an analysis on the same issue using each student’s portfolio.  

2. 2005-2006 Graduate Committee Initiatives II  
Student Surveys  
The graduate committee reviewed assessment measures for Learning Outcomes Goals 1-3 and created a plan to revise the graduate student MBA surveys to more appropriately address assessment, evaluate career placement/development, and provide strategic planning data. The initial discussion of this plan was held Tuesday, October 4th and was completed during this meeting (October 25th). The MSBA surveys will be revised next.  

3. University Administration  
- The COB Graduate Committee was informed that University Graduate Council officially added Management 746 as an appropriate course for the Legal, Ethical, Political, and Economic Environment Theme.  
- The Masters of Science Regulatory Affairs (RA) degree includes a few business courses and a small number of students were slotted into COB course spare seats at the launch of this degree program. This RA program would like to offer a set of online courses solely for regulatory affairs students with unique RA course number and titles (see below). The Graduate Committee agreed that there was not an issue with this plan given it would not impact COB.  

<table>
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<th>Example Course Title</th>
<th>COB Course Key Elements</th>
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| Project Team Dynamics                    | Key elements of BA 651  
Organizational Behavior with healthcare case studies and examples. |
| Communication Skills for Healthcare Professionals | Key elements of IDS 705  
Communication strategies with a healthcare slant. |
**Note 1:** Meeting notes were not distributed for the October 4\textsuperscript{th} Graduate Committee meeting because the first half of the meeting was the BA Portfolio Project meeting and the second half a planning session for the Graduate Committee Initiative II discussed in these notes.

**Note 2:** The Graduate committee meeting held Tuesday, November 8\textsuperscript{th} at 10:00am was immediately adjourned because no new course approvals had come to the committee for review and that was the sole purpose of the meeting.

Meeting Adjourned 11:15 a.m.

**Next meeting:** Tuesday, November 22\textsuperscript{nd} 10:00am in the Dean’s Conference room.