November 7, 2011, 10:00-11:45am in the Dean’s Conference Room.

Present: Damon Fleming (Chair), Heather Honea, David Ely, Jim Beatty, Karen Ehrhart, and Nik Varaiya.

1. Meeting notes. The Committee unanimously approved the notes for the 10/26 meeting. Fleming will distribute the notes to the CBA faculty and staff via email.

2. Curriculum proposals. The Committee reviewed and discussed the following curriculum proposals:
   a. ACCTG 790. The proposal updates the course title and description as well as changes the grading basis of the course from C/NC to letter grade.
   b. MBA program description. The proposal allows the Graduate Record Examination (GRE) to be substituted for the Graduate Management Admissions Test (GMAT) for applications to the MBA program.

   The proposals make important changes to elements of the graduate business curriculum. Both proposals were unanimously approved.

3. MBA Curriculum Project. Fleming and Honea have been asked by Associate Dean Singh to present an overview of the MBA Curriculum project at an upcoming CBA Advisory Board meeting (date to be determined) to gather feedback from the board members on aspects of the current and proposed MBA curriculum. Fleming and Honea are also willing to attend individual department faculty meetings to discuss the MBA Curriculum Project.

4. Assessment. The Committee discussed the following related to assurance of learning:
   a. Student learning outcomes (SLOs). Honea suggested the Committee analyze the SLOs for the MBA program and evaluate whether the existing SLOs are consistent with AACSB guidelines. This analysis could suggest the need to modify or re-organize the current SLOs.
   b. Student team evaluations. The Committee discussed at the 9/26 meeting that the areas of leadership and group dynamics are in need of measurement for assessment purposes. Fleming distributed a Team Peer Evaluation form used in ACCTG 790 as an example of an approach currently being used in the College. The Committee members agreed to solicit information and examples of team evaluation forms and/or rubrics from faculty in their respective departments. The Committee will share its information with Kathy Krentler. An outcome of this process could be the development a College-wide team evaluation instrument.

5. MIS joint doctoral program. Fleming distributed a handout prepared by Robert Briggs containing information on the draft curriculum for the MIS Joint Doctoral Program (JDP). The Committee will provide Briggs feedback on the draft curriculum. Briggs will present the JDP curriculum proposal at the 12/12 meeting.

6. Meeting adjourned. The next meeting is November 21, 2011 from 10:00-12:00pm in the Dean’s Conference Room.