The meeting commenced at noon and focused on an agenda for spring 2013 and an overall discussion of developing a systematic approach to assessment that will involve the entire CBA and keep faculty members energized and motivated in a post-Maintenance of Accreditation world.

It was agreed that starting in 2013 the following system will be implemented:

- **Updates to WEAVE reflecting assessment activity and findings for the past year will be due each year by August 15.**
  - This date allows for inclusion of data collected during the previous spring semester and allows those responsible for doing the updates to have time following the end of the academic year.
  - It is recognized that this date will move up if the university SLO Committee mandates.

- **Each major CBA program committee (Undergraduate, Graduate, Executive & Specialized Programs) and each department will schedule an annual assessment meeting sometime between August 15 and December 1.**
  - At the assessment meeting the committee or department will review the loop closing activities that have been implemented in the previous year, review assessment findings of the previous year, discuss, and identify appropriate loop closing activities to be implemented in the coming year.

- **The PAC representative for each CBA program committee and each department will present the outcome of the aforementioned meeting (in particular, planned loop closing initiatives) to the PAC sometime during the following spring semester. Plans will be reviewed by the PAC and feedback sent to the committee or department as appropriate.**

The PAC also discussed the potential value of mapping courses to the goals and/or learning outcomes of individual majors. This has been done by Accounting but not by the other departments. PAC agreed that there would be value in doing this from a curriculum review perspective. Krentler agreed to initiate the effort with Finance, Management Information Systems, Management, and Marketing this spring.

Meeting adjourned 1:25 p.m.

**Next Meeting:**
- Friday, February 8, 2013, Noon; Dean’s Conference Room