**PAC Minutes**  
**September 13, 2013; 1:00 p.m.**

**Present:** Theo Addo, Iana Castro, Andy Do, Steve Gill, Gary Grudnitski, Kathy Krentler, Amy Randel, Patricia Van Damme, Nik Varaiya

**Absent:** Heather Honea

1. **Steering Committee Response to proposed Policy File changes**  
The committee discussed its desire, as determined at its last meeting and reported in the minutes of 8-30-13, to have the ability to invite individuals responsible for program assessment to serve as full voting members of the PAC. Krentler informed the committee that a discussion with the chair of the Steering Committee provided insight into why this is not currently part of the CBA Policy File. Further Krentler shared that it is the understanding of the Steering Committee that PAC members who serve at the pleasure of the dean (Directors of Assessment, Graduate Programs, and Undergraduate Programs) should be non-voting committee members.

Following discussion the PAC wishes to assert that it is the preference of the committee to have the ability to invite appropriate people to be full voting members and that the Directors of Graduate and Undergraduate Programs serve as full voting members of the committee. Krentler agreed to inform the chair of the Steering Committee that the PAC would like to see these points inserted in a revised CBA Policy File that will go to the full CBA faculty for vote. A representative of the PAC is happy to explain the committee’s position on these issues prior to the vote if appropriate.

2. **PAC Form Revision**  
Krentler presented a proposed revision of the PAC form to the committee. Revisions are based on input provided by the PAC at its 8-30-13 meeting. Changes are to Item #2 (both existing and revised student learning outcomes must be provided for all existing courses) and Item #5 (language is simplified/clarified and existing courses with no change to student learning outcomes are not required to provide a curriculum map worksheet). The committee agreed that the proposed revision produces a clearer and more useful PAC form hence will be adopted. Krentler agreed to take responsibility for getting the revised form posted on the CBA website and for informing Kelly Doiron of the revised form.

3. **Curriculum**  
   a. **Lamden School of Accountancy**  
      i. Change in Program – Accounting Certificate
      ii. Change in Program – Accounting Major
      iii. Change in Program – Accounting Minor
      iv. ACCT 321 – Course Division
      v. ACCT 321 – Course Division
      vi. ACCT 322 – Course Division
      vii. ACCT 322 – Course Division
      viii. MIS 390W – Rubric & Prerequisite Change
      ix. ACCT 421 – Course Division
      x. ACCT 421 – Course Division
      xi. Prerequisite Changes
         1. ACCT 501
2. ACCT 505
3. ACCT 508
4. ACCT 522
5. ACCT 670
6. ACCT 650

xii. Change in Program – MSA

Steve Gill, LSA representative to the PAC, walked the committee through this package of
curriculum change proposals. The majority of the changes relate to the uncoupling of
the LSA’s six-unit courses (ACC 321, 322, and 421). An additional proposal changes the
rubric for 390W from MIS to ACC thus shifting the responsibility for staffing, scheduling,
and reviewing this course to the Lamden School of Accountancy.

Following discussion, the PAC voted to approve all changes presented by the Lamden
School of Accountancy.

b. Lavin Entrepreneurship Program
   i. New Program Proposal
   ii. Program Assessment Plan
   iii. New Course Proposal: BA 311
   iv. New Course Proposal: BA 312
   v. New Course Proposal: BA 411
   vi. New Course Proposal: BA 412

Kathy Krentler, Amy Randel, and Gary Grudnitski provided background and explanation
to help the PAC understand the proposed curriculum package for the Lavin
Entrepreneurship Program. The PAC raised the question of where the responsibility for
assessing the program would reside. It is understood that this responsibility will fall to
the Lavin Entrepreneurship Center and with oversight provided by the CBA Director of
Assessment.

Following discussion, the PAC voted to approve all proposed curriculum related to the
Lavin Entrepreneurship Program.

c. MGT 464 – Title Change
   Amy Randel provided background on the proposed title change to MGT 464. The PAC
noted that the PAC form for this proposal was very thoroughly completed, including a
curriculum mapping worksheet (Item #5 on the current PAC form). This proposal is an
example of curriculum item that will not need to submit a curriculum mapping
worksheet following the adoption of the revised PAC form described in #2 of these
minutes.

Following discussion, the PAC voted to approve the proposed curriculum change to MGT
464.

Next Meeting: Friday, September 27, 1:00 p.m.; Career Center Conference Room