PAC Minutes
May 12, 2015

Present: Theo Addo, Iana Castro, Andy Do, Steve Gill, Gary Grudnitski, Kathy Krentler, Amy Randel, Patricia van Damme, Nik Varaiya

Absent: Heather Honea (on sabbatical)

1. Initiative Status
   a. Assessment Plans
      Revised and updated program assessment plans continue to be posted to the CBA Assessment website as they are completed. Departmental and Program Assessment coordinators who have not completed this task for their programs are encouraged to do so as soon as possible.
   b. WEAVE input
      Almost all CBA programs met the May 1st deadline for WEAVE input of Fall 2014 semester findings.
   c. Curriculum Mapping
      The committee discussed the curriculum mapping project which is underway with the goal of updating all curriculum maps that were developed in 2012 and creating curriculum maps for programs that did not participate in 2012. PAC discussed various approaches to handling the challenge of disagreement between instructors in multi-instructor courses. Using the mapping tool in WEAVE versus creating maps directly in Excel was also discussed. Grudnitski demonstrated some tactics for using Excel to create maps. Krentler voluntered one-on-one instruction for anyone who wishes to use the WEAVE mapping tool. The goal is to have completed and up-to-date maps of both required courses and all courses for each program in the CBA.

2. Planning & Reminders
   a. Budget – last chance!
      Krentler announced that she would be submitting the 2015-2016 assessment budget to Davette Kawachi on Wednesday, May 13th. Any last budget requests should be given to Krentler today.
   b. WEAVE cycle
      The current WEAVE cycle will change from 2014-2015 to 2015-2016 on May 15th. The WEAVE deadline for Spring 2015 assessment findings is December 1st, 2015 so after the cycle change over on May 15th, all Spring 2015 findings should be input to the 2014-2015 cycle which will be marked as “previous” on WEAVE.
   c. Summer
      Krentler reminded the committee that she is now on an academic year calendar however she will be available to PAC members with questions during the months of June and July.
   d. Fall Workshop – Friday, September 4th, 9:00 – Noon
      The committee was reminded of the Fall CBA Assessment Workshop to be facilitated by Stephen Schellenberg, university SLOPAC chair, on Friday, September 4th at 9:00 a.m.
   e. Fall Meeting Schedule
The PAC agreed to meet twice per month in the Fall 2015 semester on Wednesdays, from 10:15 – 12:15. Krentler will distribute a schedule once exact dates are finalized.

3. Thank You
Krentler thanked the committee for its hard work and diligence over the 2014-2015 academic year. Special recognition goes to Amy Randel and Iana Castro who will not be returning to the PAC for 2015-2016.

This was the last PAC meeting of the 2014-2015 Academic Year.