Program Assessment Committee  
October 21, 2015, 10:15 a.m.  
Minutes  

Present: Theo Addo, Gary Grudnitski, Heather Honea, Kathy Krentler, Patricia van Damme  
Absent: Beth Chung, Andy Do, Steve Gill, Nik Varaiya  

1. Strategic Plan Implementation  
The committee reviewed the implementation plans for the CBA’s strategic plan with a particular eye toward any goals assigned to the PAC. No such assignments were noted.  

2. Curriculum Mapping  
The PAC is in the process of revising all program curriculum maps. These maps were originally produced in 2011/2012. The CBA programs vary in terms of progress in accomplishing this task with some maps fully revised and posted on WEAVE, others in the production stages, and some programs still in the fledgling stages of revision. The goal for full revision of curriculum maps is the end of the Fall 2015 semester.  

The committee discussed the challenge faced when multiple instructors of a single course provide mapping data that is not in agreement. After considering a variety of options for handling this challenge, the committee agreed that the “rule of thumb” in such instances would be to accept the data using the “lowest common denominator” approach (the data that reports the least would be considered the safest assurance) except in cases where a critical mass of instructors agreed and the lowest common denominator amongst all faculty was the exception.  

3. WASC Inventory/Survey  
The university has asked (required) all programs across campus to complete a survey/inventory of their current status with respect to assessment accomplishment. A similar survey/inventory was conducted in April 2014 as a precursor to WASC reaccreditation. The current effort is an opportunity to measure progress since April 2014 as WASC reaccreditation is now upon us. The PAC reviewed the survey/inventory and discussed any items that needed clarification. A deadline of November 18 to respond to the survey for each CBA program has been set.  

The meeting ended at Noon.  
Next Meeting: Wednesday, November 4, 2015, 10:15 – 12:15