COBA Steering Committee Meeting  
December 6, 2002  

Minutes  

Present: Jim Beatty  
Fred Raafat  
Howard Toole  
Bob Wilbur  
Larry Rhyne  
Predeep Tyagi  
Gail Naughton

1. Jim Beatty, Chair, called the meeting to order at 1:00pm on December 6, 2002, in the Dean’s Conference Room.

2. Minutes of 11/22/02 were moved, seconded, and approved as corrected.

3. The agenda for 12/06/02 was reviewed and approved as drafted.

4. The replacement process for Steering Committee members was again discussed, including the results of the most recent election. The Committee agreed that a new election to fill the existing position should be held during the Spring 2003 semester. Committee members were encouraged to think about and recruit potential candidates for this vacancy.

5. The Committee discussed the progress being made in the reporting, monitoring, and maintenance of classrooms and other facilities. It was noted that the reporting and follow-up system initiated at the conclusion of the Spring 2002 semester appears to be working. Several anecdotal examples were given of the success of this system. On the other hand, it was also reported by Committee members that chairs in SS-1500 still need repair, as do chairs in BAM-349. Faculty and others reporting problems are reminded to be as specific as possible about what items are broken within the classroom (such as the row and seat number of a broken chair). The College has asked to be able to gain access to the work order requests for maintenance, but thus far it has not been possible to gain such access.

6. At the meeting of the Steering Committee on November 22, 2002, the Committee moved to table the discussion of the dual-degree program between SDSU and Pontifícia Universidade Católica do Rio de Janeiro until further information was obtained. A motion was moved, seconded, and passed (unanimous) to remove this topic from the table and make it an action item.

7. Jim Beatty shared feedback reports from two reliable Brazilian sources regarding the quality of the Pontifícia Universidade Católica do Rio de Janeiro. The reports indicated that the partnership university was a reputable
and respected institution. After continued discussion, a motion was moved, seconded, and passed (unanimous) to approve this dual-degree program.

8. The Committee discussed waiving the self-imposed “five-day” rule regarding curricula proposals in order to discuss the International Business (IB) “triple degree” program. After discussion about the rule and about the timing regarding receiving of the proposals, a motion was moved, seconded, and passed to waive the five-day rule and discuss the IB curricula proposal (6 yes, 1 no).

9. The Committee then discussed the TransAmerica program, which would be a transnational triple degree program among San Diego State University (SDSU), Universidad de Valparaiso (UV), and Universidad Autónoma. Students would be able to enter the program at any of the three schools and would be required to spend a minimum of one year of student in the U.S., Chile, and Mexico. After considerable discussion, a motion was moved, seconded, and passed (unanimous) to approve this triple-degree program.

10. The Committee discussed waiving the self-imposed “five-day” rule regarding curricula proposals in order to discuss a new course proposal from the Department of Management. After discussion about the rule and about the timing regarding receiving of such proposals, a motion was moved, seconded, and passed to waive the five-day rule and discuss the curricula proposal (6 yes, 1 no).

11. The Committee then discussed the Department of Management’s proposed new course, MGT 746, entitled Seminar in Corporate Governance. Discussion focused on the prerequisites for the course, concerns of offering seminars with no prerequisites, the weighting of class participation, and other topics. After considerable discussion, a motion was moved, seconded, and passed (unanimous) to table the discussion until Larry Rhyne and Bob Wilbur had an opportunity to speak with Dave Hampton, Chair of the Department of Management, about the seminar, the audit committee, and enrollments. The Committee agreed to place the proposal on the agenda for the meeting of January 24, 2003.

12. The Committee discussed the usage of scarce office space. It has been brought to the attention of various Committee members that consideration should be given to faculty, especially FERP faculty, regarding the availability of office space, especially in light of some office space being used by graduate assistants to support staff positions. It was pointed out that the space currently being used for such purposes was very small and “less than desirable” for faculty use. The Committee and Administration agreed to continue to monitor office space availability and fairness.

13. The Committee discussed a work flow issue brought to the attention of Committee members. It was noted that faculty in the Accounting and Information and Decision Systems area did not have access to the equipment located in the Finance, Management, and Marketing area, and that faculty in the Finance, Management, and Marketing area did not have access to the
equipment located in the Accounting and Information and Decision Systems area. Neither area had direct access to equipment located in the Dean’s Complex. The Committee discussed a “one-key strategy” that would give all faculty access to all copy and fax equipment within the College. Dean Naughton agreed to pursue this request.

14. The next meeting of the Steering Committee will be on January 24, 2002, at 1:00-2:30pm, in the Dean’s Conference Room.

15. Jim Beatty, Chair, adjourned the meeting at 2:55pm.