Minutes from Steering Committee Meeting on December 16, 2005

Members Present: Baker, Doran, Saghaﬁ, Toole, Lackritz (nonvoting), Warschauer

Members Excused: Badrinath

Tom Warschauer chaired the meeting for Swaminathan Badrinath, who was serving jury duty. Martha Doran took minutes.

1. Teaching Load Form Criteria.

Teaching assignments are an administrative prerogative. The current point system used to determine minimum standards for intellectual contributions is part of the CBA’s re-accreditation work for AACSB, and not to be applied to RTP decisions. The new journal-ranking system is part of the CBA’s effort to more clearly define standards and expectations for RTP decisions. The SC will continue discussion at the next meeting.

2. Accounting Course Change.

This course change request is to revert to the prior accounting course sequence of introductory financial accounting followed by introductory managerial accounting. The request has no impact on prerequisite course numbers and no resource impact. All voting members present voted to approve the Accounting Course Change.

3. Retired faculty room.

Due to resource constraints (funding priority problems) evidenced in less CBA office space, a very high bid to renovate the space and more new faculty, the Administration asked if the SC would be willing to change or revise its position on the need for the CGI space to be used for a retired faculty room.

The committee feels strongly that retired faculty are an important resource of the college and should be treated accordingly. Plans for a retired faculty room are part of the “new building” and remain a priority. We also discussed the need to invite the retired faculty to college parties, speakers and other events, so they continue to feel they are part of the College. The current space problem may have occurred because as new administrative staff have been added, they have been given offices that were once available for faculty. One solution might be for staff that are not deemed essential to the daily CBA operations to be relocated into office space in BAM. The SC agreed to help host or facilitate a meeting of the Ferps and other retired faculty to share ideas of what is most important to them in making plans for a retired faculty room. In summary, the SC made no change to its position of recommending a Retired Faculty Room.
4. **Next steps in the Strategic Plan.**

On a three to two vote, the SC passed the following motion:

Consistent with the straw vote taken by the faculty and staff at the presentation by Bill Baker and Mickey Belch, we recommend that the strategic planning process be moved to the Dean’s office.

Voting in favor: Baker, Doran, Warschauer
Voting in opposition: Saghafi, Toole

For the record: Saghafi opposed the motion on the basis that the straw vote was not part of a representative faculty meeting.