Minutes  
Steering Committee  
2/23/2007

Meeting convened with Baker, Doran, Saghafi, Salehizadeh, Toole (DeNoble excused); Ex-officio: Lackritz and Naughton present.

Minutes from 2/09/07 amended; to be approved at the next meeting.

IDS curriculum Proposals:  
The committee approved IDS curriculum proposals involving changes in prerequisites for some graduate courses.

College Assessment Committee:  
The SC reviewed a proposal, put forward by Kathy Krentler, regarding the establishment of a CBA Assessment Committee. The CBA Policy File will have to be changed, requiring a faculty-wide vote. The SC postponed further discussion of this item until a guest appearance by Professor Krentler at a future meeting.

AQ–PQ:  
Lackritz informed the SC of the progress made by an ad hoc committee formed last fall to develop standards on AQ–PQ in preparation for the CBA’s next AACSB accreditation. Given the urgency with which this matter will have to be moved, Lackritz sought SC’s advice on the timing of CBA faculty vote on this issue. By a vote of 3 to 2, the SC recommended that Lackritz put the AQ–PQ standards to an “early” faculty vote, i.e., perhaps by mid-March, rather than at the usual May time framework where most faculty-wide votes take place.

On-Line Evaluations:  
For those faculty members wishing not to evaluate certain of their courses, the committee agreed that the Dean’s office (via Joyce) will coordinate the necessary steps vis-à-vis the University’s administrator of electronic evaluations.

CBA Loss of Master Key:  
Following the recent loss of a CBA master key, and the subsequent theft of faculty offices, Lackritz told the SC that too many CBA faculty and staff have been issued master keys in the past. The SC urged Lackritz to conduct a thorough review of this matter with the aim of reducing to an absolute minimum the number of such keys in circulation.
**GEMBA Up-Date:**
Naughton brought the committee up-to-date on the GEMBA Program:

a) Applications can not be formally accepted until at least June 15, 2007, following the expected WASC approval of the program. The new starting date is anticipated to be January, 2008. For logistical reasons, it is critical that this deadline be met. The partner universities have been notified, with the specific instruction dates being re-configured.

b) To date, more than 120 individuals have expressed interest in the program. In addition, the 5 partner companies have made commitments to sponsor a total of 12 employees to be enrolled in the inaugural GEMBA class.

c) The program’s “break-even” is estimated at 22 students, with a corresponding tuition of $47,000.

d) As with the existing on-campus graduate programs, CBA department chairs will decide who will teach the external as well as the internal courses/components. The SC expressed its desire that the faculty have a greater say in this matter.

e) BA 795 (the culminating experience) will be completed at SDSU.

**CFA – Collective Bargaining:**
Following a lengthy deliberation, it was concluded that the SC should not get “directly” involved with the collective bargaining issue discussed at its prior meeting.

Adjournment – 3:00 pm