Steering committee minutes December 11 2009

Present: Haddad, Plice, Singh, DeNoble, Shore
Absent: Doran, Tyagi
Ex-officio: Naughton, Lackritz
Invited: Krentler

1. The meeting was called to order at 1:05pm.

2. MSP: Approval of minutes of the December 4 meeting.

3. The committee discussed a curriculum change proposal that had been referred back to the ESMP committee on December 4 out of concern over its impact on WASC approvals. ESMP reported back to the SC that WASC approval would not be affected by taking the GEMBA and Life Sciences programs out of the catalog, because WASC approves working in designated areas with designated partners, not specific individual programs. Naughton reported that a number of the partners who would have been involved in the GEMBA program are still interested in collaboration, even though the GEMBA program did not come to fruition. It will be an issue for the future to explore other ways of partnering with these institutions in new external programs.

MSP: The curriculum change proposal to remove the GEMBA and Life Sciences programs from the catalog.

4. The associate dean search process was reviewed. A process is in place, and each department will select a representative. Krentler will serve as the dean’s representative. There have been six nominations for the staff representative, and that selection will be made next week. Central administration has approved the process, and no SC action was deemed to be necessary.

5. A proposal to introduce a Global Experience Program (GEP) was described by Krentler. This would be a certificate program that students could earn by language study, service learning, attendance at workshops plus a study abroad experience. This is similar to a previous proposal that the SC tabled last year because of resource implications, but without a faculty involvement component. The study-abroad staff would advise the students under the new proposal. The international programs committee (IPC) is currently looking at this proposal, and SC will not review the program until a report is forthcoming from the IPC. It was noted that IPC was charged with looking at all programs with an international component.

6. The committee reviewed an outline of a potential Graduate Fee Grant Program (GFGP). A joint meeting with the chairs will be proposed to discuss the allocation of the graduate fee; therefore, the present discussion centered on the process for awarding faculty grants, independent of the allocation of funds. It was noted that getting all faculty into AQ status, as well as showing progress toward
implementing the strategic plan and strengthening assessment are key components of accreditation. After discussion, the committee reached a consensus that the GFGP should be structured to give high priority to activities that achieve these specific objectives, but should also make it possible to obtain funding for other worthy projects that can be tied to the five points of the Executive Order from the Chancellor's office (EO) that established the graduate fee. In contrast to earlier proposals for allocating the graduate fee, this approach would place less emphasis on awarding approximately equal grants to all faculty in favor of emphasizing joint proposals, collaborations with currently non-AQ faculty, and proposals that otherwise specifically promote accreditation. A draft of a GFGP proposal was reviewed, and minor revisions were made.

**MSP:** Approval of the draft GFGP as a vehicle for initiating a consultation process with the union, anticipating that further revisions and the creation of a finalized grant process will take place after central administration and union representatives provide their inputs.

_Gangaram Singh has agreed to represent the Steering Committee in discussions with the local chapter of the CFA to obtain feedback and buy-in. [note - Bonnie needs to officially present this to the union]_

7. Steering committee meetings for the spring semester were scheduled for 12:30-2:30 on January 22, February 5, February 19, March 12, April 9, April 23, May 7 and May 21.

8. The meeting was adjourned at 3:05pm.