February 22, 2013

Present: Cunningham, Singh, De Noble, Saghafei, Haddad, Reinig, Oestreich

Absent/Guests: None

The meeting was called to order at 9:13 A.M. and the agenda was approved.

MST(abled)

To distribute the results of the Satisfaction/Morale Survey to faculty and staff without analysis.

- This motion was tabled primarily because there was general agreement that SC should summarize the results and develop action recommendations for CBA.

- SC members were charged to identify 3 – 7 observations or actions and distribute them to SC by Friday, March 1.

MSP

Curriculum proposal for Fin 240

MST

Curriculum proposal for I.B. program changes.

- This motion was tabled due to SC concern that the proposal had not been deliberated and approved by the appropriate I.B. program committee.

Other Business

- SC discussed the role of CBA and departments in the CBA Honors Program. Sc learned that Dean Cunningham had approved expenditures for modest scholarships for all Honors Program students and Honors Program stoles for their commencement regalia.

- SC commended Carol Venable’s dedication and successes with the Honors Program.

- Future discussions will involve further support for the program.

Meeting adjourned at 11:00 A.M. Recorder: Oestreich.
February 8, 2013

The meeting commenced at 0950 on February 8, 2013 with Cunningham, De Noble, Reining, Saghafi and Singh present. Oestreich joined the committee later.

The Committee elected a temporary chair to call for order and approved the agenda for the day.

The Committee spent the remainder of the allotted time to deliberation of the suggested changes in the CBA Policy File to be posted on CBA website later in the semester for faculty review, comments and eventual voting.

The Committee adjourned at 11:10 A.M.  Recorder: Saghafi.

January 25, 2013

Present:  Singh, Saghafi, DeNoble, Reinig, Haddad, Oestreich
Excused:  Cunningham (AACSB)

Meeting called to order at 0910

The committee discussed how to nominate two CBA representatives to the review panel for Dean Shapiro in the College of Extended Studies.

MSP

A call for nominations will be distributed and in the event that more than two nominations are received, a college-wide election will be held.

The committee discussed their agenda for the semester and moving forward. No action was taken, although guidance was provided to the chair.

The policy statement that was adopted in January 2012 has a number of perceived weaknesses: vagueness at times, conflicts between clauses, omissions, etc. The committee started discussion of the identified issues. This discussion will continue in subsequent meetings before recommendations are made to the CBA for discussion, revision, and possible approval by the faculty. The items covered during this meeting were:

- **MSP**: Department/SOA Peer Review Committees will evaluate AQ/PQ status of lecturers in the normal course of the annual review process.
- **MSP**: Departments/SOA will elect their representatives to all CBA-wide committees by the end of Spring semester.
- **MSP**: Any current or past member of the CBA Peer Review Committee, or any other eligible member of the CBA faculty may be nominated to serve on the University Peer Review Committee. The nominee must indicate willingness to serve before the election is held.

Meeting adjourned at 11:00 A.M.

Recorder: Oestreich, due to delay in previous notes.

December 10, 2012
Present: Singh, Saghafi, DeNoble, Reinig, Haddad, Oestreich

Absent: Cunningham

Meeting called to order at 1010

Although discussion of survey results was an important agenda item, it was not included in the agenda for this meeting because SC believes Dean Cunningham should be present.

SC affirmed who they represent and their role under the policy document adopted January 2012.

The meeting schedule was adopted for spring semester: Every other Friday at 0900 beginning January 25. A meeting date falls during Spring break and is likely to change.

Meeting adjourned at about noon.

Recorder: Oestreich

November 30, 2012

Present: Cunningham, Singh, Saghafi, DeNoble, Reinig, Haddad, Oestreich

Meeting called to order at about 1300.

The results of the faculty and staff surveys were available. Due to the impending visit by the AACSB Reaffirmation of Accreditation Committee in three days:

- MSP: Table discussion of the faculty and staff survey results.

The remainder of the meeting was spent discussing the role to SC during Monday’s meeting with the AACSB committee and otherwise.

Meeting adjourned: About 2:30 P.M..

Recorder: Oestreich