Minutes
Undergraduate Committee
April 16, 2001

Present: Pat Dintrone, Larry Gitman, Gary Grudnitski, Dong Jung, Kathy Krentler, Fred Raafat

1. CBA Business Honors Seminar
The Committee reviewed a proposal for a Special Topics course to be taught in Spring Semester 2002. The course is a one-unit seminar intended for CBA Honors Program students. After some discussion, the proposal passed unanimously.

2. Program Objectives – Initiative 1A.1
Krentler reported that the Reaccreditation Committee has asked the Undergraduate Committee to revisit the set of Undergraduate Program objectives, which were approved by the UG committee earlier this academic year. Concern was expressed by the Reaccreditation Committee regarding the assessability of the objective statements for some majors. The objective statements for each major were provided to the Undergraduate Committee by Department Chairs within the College. Dintrone explained that she would be meeting with the Chairs to discuss the issue of assessment and would ask them, at that time, to revisit the statements for their majors. It was agreed that any changes made by the Chairs would be forwarded to the Undergraduate Committee for its consideration at the April 30th meeting.

3. Curriculum Proposal Requirements
Grudnitski informed the Committee of a memo he received from the Steering Committee. The memo indicated that the Steering Committee has approved a motion, that, “… requires that all curriculum proposals (contain) an explanation as to how the proposal fits with the Mission Statement and address the resource implication of the proposal.” Grudnitski indicated that he would inform the Department Chairs and Program Directors of this Steering Committee requirement.

4. Scheduling Survey
Krentler updated the Committee on the status of the undergraduate scheduling survey. The data has been collected and data entry has begun. It is expected that analysis of the data will be finished by the end of the summer. The Undergraduate Committee should have the information available for consideration at the beginning of Fall semester 2001.

Next Meeting: Monday, April 30, 2001; Noon; Dean’s Conference Room