Present: Larry Gitman, Gary Grudnitski, Dong Jung, Kathy Krentler
Absent: Pat Dintrone, Fred Raafat

1. College Policy on Short Courses
Krentler explained that Bob Wilbur has asked the committee to develop a college policy on offering summer courses of shorter duration than six weeks. Further, if the committee’s policy recommendation is to entertain this possibility, then they should proceed with the development of criteria for such offerings. The committee agreed that further information is needed before they can proceed. Specifically, what is the stance of the university regarding shorter courses? Have the individual colleges been given leave to develop policies that they can implement without authorization at the university level? Krentler agreed to discuss these issues with Wilbur and report back to the committee at its next meeting.

2. Block Scheduling Proposal
Krentler reported that she has developed a proposal for a pilot program in core class block scheduling based on the previous encouragement of the committee. A draft of the proposal is currently being reviewed by Pat Dintrone. Krentler will forward the proposal to the committee prior to its next meeting so that it can be discussed.

3. Upper-Division Admits
Grudnitski commented on the significant discrepancy between targeted Upper-Division admits and actual Upper-Division admits thus far for spring 2002. Although the discrepancy is expected to lessen in the remaining three weeks of the declaration period, the committee wondered whether some adjustment to the forecasting model might be called for.

4. Scheduling Survey
The committee agreed to take a more detailed look at the results of the student scheduling survey at its next meeting.

Meeting Adjourned at 12:50 p.m.

Next Meeting: Friday, February 8, Noon; Dean’s Conference Room