Undergraduate Committee  
January 27, 2003  
Minutes  

Present: Pat Dintrone, George Easton, Larry Gitman, Gary Grudnitski, Don Jung, Kathy Krentler

I. Old Business  
a. Prep Assessment Project  
i. IDS 180  
George Easton presented the committee with an update of what has been accomplished to date on assessment of IDS 180. Data has been collected from 300+ students regarding their perceived and actual skills at the beginning of the course and at the end. The data is currently being analyzed. The committee discussed what types of additional information might be useful to complete the IDS 180 assessment. It was suggested that input from faculty and from students near graduation regarding what material coverage should be included in IDS 180 would be helpful. Easton agreed to bring a description of plans for additional assessment processes to the committee’s next meeting, February 10th. Grudnitski expressed the desire to have the IDS 180 assessment process serve as a template for the assessment of other prep courses.

The issue of resources with regard to assessment activities was discussed. It is difficult to plan extensive assessment efforts without committed resources. Krentler agreed to contact the Business School at CSU-Fullerton which has more undergraduate students than SDSU and yet maintains a fairly well developed Assessment Center. She will report on her findings at the committee’s next meeting.

b. Honors Program Revisions  
Krentler reported on a discussion she had last week with Carol Venable, Director of CBA Honors Program. The number of students registered in the Honors seminar has grown substantially from a year ago. Venable anticipates between 18 and 25 students this semester. The committee looks forward to receiving a proposal for revisions to the Honors Program based on the experience of its first year and one half of operation.

c. Committee Web Site  
The committee discussed the challenges associated with the development and maintenance of its own web site. While such a web site offers considerable value (especially with regard to searching Minutes archives), it was acknowledged that with no resources it is difficult to expect any committee member to take on this responsibility. The idea of a centrally maintained site within the college was discussed. It was agreed that this idea be sent to the CBA Steering Committee for investigation and consideration.
II. New Business

a. MEXUS (CBA)
   The committee acknowledged receipt from the Management Department of a proposal for a dual degree program between SDSU and Instituto Tecnologico y de Estudios Superiores de Monterrey (ITESM). Grudnitski explained that the committee’s receipt of the proposal was premature in that it did not include several items of requested information that the Undergraduate Committee has attempted to standardize. Grudnitski has already spoken to Dave Hampton, Management Department chair, about the needed information. Dintrone raised the question of how lower division prep courses taken at ITESM would be approved as existing articulation agreements do not exist. The committee agreed to table the proposal until it receives additional information from the Management Department regarding these issues.

b. Cohort Program
   Krentler and Dintrone reported on the start of the CBA pilot cohort program. There are 56 students in the cohort this semester. While this number is exactly on target as planned, it came as a result of accepting 11 crashers who were drawn from a list of 100+ crashers who had initially expressed interest. The program has taken enormous administrative time and effort in its start up phase however Krentler and Dintrone are optimistic that the administrative issues can be smoothed over and that registration can be streamlined. It was agreed that the cohort would be assessed in a variety of ways including a comparison of their performance on the standard core assessment questions and a survey of student reactions to the program at the end of the semester. Since the results of these assessments will not be available prior to the scheduling of classes for fall 2003, it was agreed that the cohort program should be repeated in fall. During that semester the committee will make a decision regarding whether to continue with the program as is, drop it, or expand it. Krentler will contact the department chairs regarding the scheduling of cohort sections for fall 2002.

c. IMPAC
   Grudnitski reported that he will not be traveling to Sacramento next weekend for the IMPAC meeting as no funds are available through IMPAC to support travel. He and Pat Dintrone are planning, however, to attend the meeting scheduled for March 1st in Pasadena.

Meeting Adjourned at 1:40 p.m.

Next Meeting: Monday, February 10, Noon; Dean’s Conference Room