Undergraduate Committee  
December 1, 2003  
Minutes

Present:  Pat Dintrone, George Easton, Larry Gitman, Gary Grudnitski,  
           Kathy Krentler, Jason Surya  
Absent:   Beth Chung

1. **Report on AACSB Undergraduate Programs Conference (Krentler)**  
   Krentler reported on the AACSB Undergraduate Programs Conference, which  
   took place in Crystal City, Virginia, November 7-9. As a result of information  
   obtained from the Conference, she described the merits of a CBA upper-division  
   orientation. The orientation would provide a welcome to upper division, as well as  
   including information for students on how to improve their performance in upper-division coursework. Krentler reported that she is currently attempting to schedule  
   a meeting with Gail Naughton and Bob Wilbur to discuss the idea.

2. **Spring 2004 Upper-Division Admits (Dintrone)**  
   Dintrone reported on the first week of upper-division declarations for Spring  
   2004, and on the new tracking and reporting process for the declarations. The new  
   process/form tracks forecasted admits weekly rather than target admits. This  
   should provide a more realistic picture of total declarations. In the first week, 67  
   admits were forecasted and 99 students actually declared.

3. **Report on CSU Assessment Test Meeting (Dintrone)**  
   Dintrone reported on a meeting she attended in Long Beach on November 7 to  
   discuss the CSU Assessment Test that has been developed and is being used in  
   many other CSUs. The test assesses a variety of business topics and is designed to  
   be administered in a single, 75-minute period. After discussion, the Committee  
   voted unanimously to pilot administration of the test in MGT 405 sections during  

4. **Report on IMPAC Meeting (Grudnitski)**  
   Grudnitski reported on an IMPAC meeting Pat Dintrone and he attended in  
   Newport Beach on November 14. IMPAC appears to be making good progress in  
   developing descriptors for lower-division prebusiness courses. The biggest  
   remaining challenge appears to be in agreeing on the composition of the Business  
   Law/Legal Environment course. The central sticking point is the lack of  
   agreement on an approach and the topics that should be taught.

*This was the last meeting of the semester. The Committee agreed to meet at the same time (every other Monday at Noon) during the Spring 2004 semester.*