Undergraduate Committee
January 12, 2004
Minutes

Present: Pat Dintrone, George Easton, Gary Grudnitski, Kathy Krenlter, Jason Surya
Absent: Larry Gitman, Don Jung

1. Upper Division Enrollments
Pat Dintrone walked the Committee through the latest upper division enrollment graph and figures. Spring 2004 admits to upper division were 382 on 1-9-04. This number is on target to meet the College’s FTE goals but is considerably lower than the projected number of admits for that date (516). The total projected total for the semester of 570 will most certainly not be met. The Committee discussed possible explanations for the lower than projected numbers. This is the first semester that provisional admits (prior to final grades from the previous semester) have been removed from upper division if they did not meet the 2.9 GPA requirement after receiving their fall grades. There were 34 students removed. Twenty students were admitted from the waiting list. Accounting and Information Systems declarations are off significantly from Spring 2003.

2. Assessment
Pat Dintrone presented a synopsis of what the College faces with respect to assessment in the coming semester and in future years. She had previously presented this material to the Executive Committee of the College. New AACSB requirements demand assessment at both the program and major levels. The Undergraduate Committee will be responsible for spearheading program level assessment for the BSBA degree. During the upcoming spring semester, the Committee is charged with developing general goals for the program. Pat will distribute examples of such goals (developed by other CSU schools) to the Committee for consideration as a basis of beginning the task.

3. Spring Semester Issues
Kathy Krentler briefly identified three issues which may be brought to the Committee’s attention during the upcoming semester.

   a. Cohort Program
      The future of the Cohort Program was discussed with the Dean and the Director of Development in December. The Dean and the Development Director are pursuing external funding for the Program. Krentler indicated that she would not pursue further development of the Program until the outcome of this effort is known.

   b. Upper Division Orientation
      The Dean supports the development of an orientation for upper division students. Ideally this would begin with students admitted for fall 2004. Krentler will begin planning for a trial of the program once budget issues for the upcoming year are clearer.
c. **Communication**
The Undergraduate Committee may be presented with proposed curriculum changes to drop IDS 290 as a pre-business requirement and to require IDS 396W of all non-Accounting majors. These issues are currently being addressed at the Departmental level.

4. **New Business**
Jason Surya reminded the Committee that the rescheduled ABSC Wine and Cheese will take place Thursday, January 29 at 5:00 at the Backdoor in Aztec Center. Krentler confirmed that she sent this information via e-mail to all faculty in the College.

Meeting Adjourned 1:35 p.m.

**Next Meeting:** Monday, January 26, Noon; Dean’s Conference Room