Undergraduate Committee  
October 11, 2004  
Minutes

Present: Pat Dintrone, Annette Easton, Gary Grudnitski, Kathy Krentler,  
Mehdi Salehizadeh, Bruce Reinig

I. HTM Proposals
   a. HTM 301 – New Course Proposal
      HTM proposes to add HTM 301 (Kaleidoscope – Service Leadership  
      Development) as a required course for the major. Concurrently, COMM  
      307 would be dropped as a requirement. The Undergraduate Committee  
      reviewed the course proposal and decided to table it in the absence of a  
      Management faculty member on the Committee who is qualified to  
      evaluate the content of the course from the perspective of its basis in  
      leadership theory. Grudnitski will ask Gangaram Singh, Chair of the  
      Management Department to review the course proposal from the  
      perspective described above and provide written input to the Committee  
      by its next meeting.

   b. Program Change Proposal  
      i. ACC 202
         HTM proposes to drop ACC 202 as a required course in the  
         preparation for the major, as there is significant overlap between  
         this course and HTM 223, a required HTM preparation course. The  
         Undergraduate Committee reviewed a course description and  
         syllabus for a revised version of HTM 223. The Committee is  
         favorably disposed to the proposal but agreed to table it until a  
         variety of items are addressed including the need for concurrent  
         curriculum change forms that indicate students cannot take both  
         ACC 202 and HTM 223 for credit and a change in the catalog  
         description of HTM 223. Dintrone will provide recommendations  
         to Gene Lamke and Andy Barnett regarding what is needed.

      ii. Impaction Criterion
         The Committee discussed the proposal by HTM to raise the  
         required GPA to declare the major from 2.9 to 3.0. It is important  
         for academic planning by the College that students choose the  
         major (or pre-major) that they actually intend to pursue, and not  
         just the one for which they have the GPA. HTM's impacted status  
         exists so that pre-business majors with less than the impaction  
         criteria GPA do not use HTM as a backdoor into upper division  
         Business. Conversely, if the impaction GPA in HTM were changed  
         to 3.0, students with less than a 3.0 could declare a Business major  
         to gain access to the upper division courses, while planning to
transfer to HTM at a later date. Accordingly, the Committee voted against supporting HTM's request to raise its GPA to declare the major. On a related matter, the Committee also raised the question of why an impaction criteria change request had not been submitted to Enrollment Services.

II. Minutes Policy
Krentler informed the Committee of a request she has received from the ABSC president, Najwa Ahad, to provide a copy of the Undergraduate Committee minutes. Ahad was invited to join the Committee but indicated that course conflicts prohibited attendance by either the president or another Council member. The Committee discussed the request and agreed that minutes would be provided for review purposes. ABSC is encouraged to plan a schedule during Spring term, 2005, which would allow for attendance at the Undergraduate Committee meetings and hence provide for active feedback on issues under discussion rather than simply an opportunity to review actions that have occurred.

Meeting Adjourned at 11:45 a.m.

Next Meeting: Monday, October 25, 10:00 a.m.; Dean’s Conference Room