Undergraduate Committee  
October 31, 2005  
Minutes  

Present: Pat Dintrone, Annette Easton, Gary Grudnitski, Kathy Krentler, Bruce Reinig  
Absent: Chris Calvert, Bill Sterk

1. CUHK I.B. Degree Proposal
Krentler and Dintrone updated the Committee on the current status of the Chinese University of Hong Kong - SDSU International Business degree proposal that was first brought to the Committee’s attention last April. A formal proposal for the program was prepared in the College of Arts & Letters (CAL) in September. Krentler and Dintrone have reviewed the proposal and raised a number of questions regarding issues that may make the program untenable in its current form. Steve Loughrin-Sacco will be attending the CBA Executive Committee meeting on November 1st to present information on the program, and Krentler and Dintrone will be attending a meeting with CAL personnel on November 7th.

2. Assistant Dean Search
Krentler informed the Committee that the names of two of the three Assistant Dean candidates who interviewed on campus have been forwarded to the CBA Dean and to Student Affairs as acceptable to the Search Committee. The Search Committee did not rank the candidates.

3. IMPAC
Grudnitski provided information to the Committee about the current status of IMPAC (Intersegmental Major Preparation Articulated Curriculum) project. The project is designed to develop and approve a common set of community college courses that would be transferable to all CSU schools. Despite more than three years of efforts the project remains incomplete. The next scheduled meeting is November 19 in Los Angeles. Grudnitski, Easton, and Dintrone plan to attend.

Grudnitski reported that he and Dintrone were appointees to a six-person, CSU faculty task force to develop course descriptors to be used by community colleges to design courses that fulfill the lower-division transfer pattern (LDTP) requirements. Once these course descriptors are approved by three-quarters of the CSU institutions and receive a CSU number (replacing the CAN scheme), the courses will no longer be needed to be articulated on a campus-by-campus basis.

4. Curriculum Deadlines
The Committee discussed the historical practice of operating with two deadlines, formal and informal, for sending curriculum proposals to the University. While the formal deadline for proposals has always been March for curriculum changes that would appear in the Catalog for the academic year beginning eighteen months from the March date, it has generally been the case that an informal deadline of mid-fall semester for the following academic’s years Catalog has been
observed. It has become increasingly difficult, however, to get proposals not meeting the formal deadline accepted for the following year’s Catalog. Further, the peril of following informal deadlines is likely to be exacerbated when Dintrone steps down as Chair of the University Curriculum Committee. Accordingly, the Committee adopted the following resolution:
Curriculum proposals must be received by the Undergraduate Committee no later than eighteen months before the Catalog these proposals are intended goes into effect. This means that a proposal for the 2007-8 Catalog, for example, must be received by the Undergraduate Committee no later than March 2006.

5. CSU Assessment Conference
Krentler and Dintrone reported on their attendance at the CSU Assessment Conference, held October 21st on the campus of Cal Poly Pomona. Fourteen CSU campuses were represented. The BAT (Business Assessment Test) was discussed. While the group as a whole seemed to feel that there was room for improvement with the BAT, it was pointed out that schools administering both the ETS and BAT exams found similar results, hence lending credibility to the reliability and validity of the BAT. Based on presentations by several schools, the efforts of the SDSU CBA appear to be approximately “in the middle” with respect to assessment. It was suggested that Krentler might visit schools deemed “more advanced” in their assessment efforts once she has fully assumed the responsibility of assessment for the CBA. Krentler suggested that the transition from Dintrone as Director of Assessment may be an opportune time for the CBA to evaluate its commitment to assessment.

6. New Business
Bruce Reinig agreed to have his name put forth as the CBA representative to the University Curriculum Committee when Dintrone retires.

Meeting Adjourned: 11:35 a.m.
Next Meeting: Monday, November 14, 10:00 a.m.; Dean’s Conference Room