Undergraduate Committee
Minutes
January 23, 2006

Present: Annette Easton, Gary Grudnitski, Kathy Krentler, Bruce Reinig, Bill Sterk, Sandi Williams
Absent: Chris Calvert (ABSC representative)

I. Upper Division Welcome Lunch
Krentler reported on the upcoming lunch being sponsored for students newly admitted to upper division business. To date, 22% of the new admits have responded that they will attend the event, which will take place on Monday, January 30 at noon in Montezuma Hall. Faculty teaching core courses have been invited to attend. Student organizations also will be represented. The program will consist of a welcome by Dean Naughton, comments from Mr. Bob Svet, CEO and founder of The Eastridge Group, and advice from Chelsea Wiley, a second semester upper division business student.

II. Semester Admit Numbers
As of January 20, 496 students have been admitted to upper division for the spring semester. Total admits for spring 2005 was 389. The increase of more than 100 is most likely due to the change in University admission policies for transfer students. During the period from 2002 to 2005, spring semester admissions of transfer students to the University were strictly controlled. No controls were in force for the current year.

III. Assessment
Krentler updated the Committee on her efforts to “pick up the ball” from Pat Dintrone regarding assessment. The Undergraduate Committee is charged this year (2005-2006) with assessing written communication skills. Discussion of how to proceed with this process during the upcoming semester took place. Krentler agreed to search for existing rubrics and to estimate the cost of carrying out the assessment and report back to the Committee at its next meeting.

Meeting adjourned at 11:20 p.m.
Next Meeting: Monday, February 6, 10:00 a.m.; Dean’s Conference Room