present: Chris Calvert (ABSC Representative), Annette Easton, Gary Grudnitski, Kathy Krentler, Bruce Reinig, Bill Sterk, Sandi Williams

I. BA 496 Curriculum Proposal
The Committee reviewed a proposal for a special topics course (BA 496) for this coming summer. The course is BA 300 (Ethical Decision Making in Business), but cannot be taught as BA 300 until fall 2006 when it first appears in the catalog. Only new transfer students will be required to take the course initially due to the catalog rights of continuing SDSU students. Williams agreed to consider ways of communicating to these new, upper division Business declarants that BA 496 in the summer will satisfy the requirement for BA 300. International Business will also need to be notified of this. The course proposal passed unanimously subject to editorial corrections.

II. Written Communication Assessment
Krentler reported on progress toward implementation of an assessment for written communication skills across the College. Samples of student writing have been obtained from three departments (Accounting, Management, and Marketing) and will be obtained from IDS and Finance within the coming weeks. Both a rubric for the assessment and funds to hire evaluators has been secured. Krentler is working with Gretchen Vik to identify individuals to perform the assessment over spring break.

III. Spring 2006 Upper Division Admits
With two days remaining in the declaration period, 512 students have declared upper division Business this semester. This compares to a total of 389 in spring 2005. The significant increase is primarily attributed to the removal of barriers for transfer students entering SDSU this spring. Williams noted that transfer applications for fall 2006 are down. This may be due to students taking advantage of the new system, which permits them to transfer a semester earlier than under the old system.

IV. Spring 2006 Upper Division Welcome Lunch
Krentler reported on the spring 2006 Upper Division Welcome lunch held Monday, January 30. A total of 127 students, ten faculty, and representatives from seven organizations attended. This represents an increase in numbers over the previous three Welcome lunches. The fall semester 2006 Welcome lunch will take place on Wednesday, September 6, 2006.

Meeting Adjourned at 11:10 a.m.
Next Meeting: Monday, February 20, 10:00 a.m.; Dean’s Conference Room