Undergraduate Committee  
April 3, 2006  
Minutes  

Present: Gary Grudnitski, Kathy Krentler, Bruce Reinig, Bill Sterk  
Absent: Chris Calvert (ABSC Representative), Annette Easton, Sandi Williams  

1. BA 300 Waiver Process  
The Committee discussed the need to develop a system to process and evaluate any BA 300 (Ethical Decision-Making in Business) waiver requests that may be forthcoming when the requirement goes into effect starting with the 2006-2007 general Catalog. Since the course is a BA course and does not, therefore, “belong” to any department, it was agreed that the Director of Undergraduate Programs is the best person to receive any such waiver requests regardless of the major of the student making the request. The Director will be charged with making decisions, but will consult with appropriate content experts as necessary. The Business Advising Center will forward any BA 300 waiver requests it receives to the Director of Undergraduate Programs, or advise students intending to submit such waivers to deliver them to the Director.  

2. Committee Representation  
The Committee discussed a request from Patricia Torgerson, Director of Academic Programs for the International Business Program, to attend Undergraduate Committee meetings to allow International Business to be more fully informed on issues affecting International Business students. The Committee unanimously agreed that keeping International Business fully informed is a desired goal. Grudnitski then proposed in the spirit of full cooperation that the Committee consider appointing a faculty member from International Business to be a voting member of the CBA Undergraduate Committee for a period of one year. According to the by-laws of the College of Business Administration, such an appointment is allowed as long as the individual is a tenured faculty member. Because International Business has only one tenured faculty member (its Chair), a motion was made to invite the Chair to be appointed to the CBA Undergraduate Committee as a full voting member for a period of one year beginning in Fall 2006. The workability of this arrangement for both the Committee and Chair would be assessed at the end of the 2006-2007 academic year. Considerable discussion ensued regarding the pros and cons of the motion. The Committee voted 2-1 (Krentler non-voting) to pass the motion. Grudnitski will contact Dean Popp, acting Chair of the International Business department, to issue the invitation. Further, Grudnitski will reply to Patricia Torgerson’s initial request explaining how the Committee chose to respond.
3. **BA 300 & IVC Agribusiness Emphasis**
   The Committee noted that the Imperial Valley Campus offers one business degree unique to that location (Major in Business Administration/Agribusiness emphasis with the B.S. degree in applied arts and sciences). Although this major requires completion of MGT 405, it was not among the package of curriculum changes sent forth last year (to add BA 300 as a requirement for all majors and as a prerequisite for MGT 405). Grudnitski agreed to contact Dean Stephen B. Roeder and request that he complete a program change for this major to add BA 300.

Meeting Adjourned at 11:05 a.m.
**Next Meeting:** Monday, April 17, 2006, 10:00 a.m.; Dean’s Conference Room