Undergraduate Committee  
November 13, 2006  
Minutes

Present: Annette Easton, Gary Grudnitski, Kathy Krentler, Bill Sterk, Sandi Williams  
Absent: Michelle Dean, Andrew Ly (ABSC representative)

1. BA 401
   The committee reviewed a proposal for a new course, BA 401 – Business Internship. This course is proposed as a 1 unit credit/no credit vehicle for students wishing to do an unpaid internship with a company that requires the student to be earning academic credit for the experience. This situation typically occurs when a firm's liability coverage requires that student interns either be paid or earn academic credit for their efforts. Currently these situations are handled individually as special studies within departments. BA 401 will provide a uniform approach. The internships will be administered through the CBA Internship Bureau with support from the individual departments. Students will be required to write a paper describing the academic side of their endeavor and the learning outcomes they experienced from the internship. Internship credit will not be allowed to be counted as credit in the major. The Undergraduate Committee unanimously voted to support the proposals pending some minor corrections to the new course proposal form.

2. HTM Curriculum Proposals
   It was proposed that the committee continue to evaluate the HTM course proposals -- courses that will be housed in the College of Professional Studies and Fine Arts. An opinion was expressed that, given the large number of HTM course proposals in the pipeline, we were effectively helping the College of Professional Studies and Fine Arts set up their own business school by evaluating and correcting these course proposals. It was suggested that since most of the HTM courses are business management courses, they should be housed in the College of Business and taught by business faculty rather than in the College of Professional Studies. (Of course, additional resources would need to be diverted to the College of Business to do so.) It was further suggested that we seek direction from the College of Business Steering Committee before approving these courses. The counter argument was made that the normal process is that the Undergraduate Committee evaluates course proposals before they are submitted to the Steering Committee. The committee voted to continue its review and edification of the additional HTM course proposals. Reviewed at this meeting were:

   HTM 371 – Tribal Gaming: Casino Operations  
   HTM 372 – Tribal Gaming: Legal & Regulatory Issues  
   HTM 373 – Tribal Gaming: Marketing & Public Relations  
   HTM 474 – Tribal Gaming: Slot and Table Games Management
The committee raised questions and issues with each of these courses. Additionally, the Marketing Department’s review of HTM 373 provided the committee with additional questions and issues. The four proposals will be returned to HTM with the feedback generated.

The current remaining HTM course proposals to be reviewed have a leadership or human relations focus. The committee has put its review of these courses on hold until evaluative input from the Management Department is received.

The meeting adjourned at Noon.

Next Meeting: Monday, November 27, 2006, 10:00 a.m.; Dean’s Conference Room