Present: Michelle Dean, Annette Easton, Gary Grudnitski, Kathy Krentler, Jeremy Sanders, Bill Sterk, Sandi Williams

1. **Study Abroad**
   The Committee discussed the current status of the College’s Study Abroad program. Numbers have increased significantly over the past couple years primarily through the efforts of a dedicated Study Abroad Director in the Business Advising Center. The Study Abroad Director and the Director of Undergraduate Programs have discussed the benefits of developing a more academically significant program. Undergraduate Committee members were presented with some general ideas for how this might be accomplished in November 2007 and asked to solicit input from their departments. No departmental feedback has been provided to date. Following some discussion the Committee agreed that a proposal for a non-mandatory academically-based program should be developed. Such a proposal could then be distributed to the departments for feedback.

2. **BA 300**
   Krentler informed the Committee that the administration and coordination of BA 300 is “looking for a home.” Logistics related to BA 300 have been handled to date by the Management Department. However, logistics related to BA 300 have become an increasingly difficult for Management as the demand for the course continues to grow. Further, as a “BA” course the responsibility for it ranges beyond the Management Department alone.

3. **Assessment Issues**
   The Committee discussed the challenges associated with “closing the loop” using the assessment results it has obtained to date for the BSBA common goals. Krentler emphasized that AACSB expectations for this aspect of the assessment process have increased dramatically and that the Undergraduate Program common goals are typically seen by AACSB as the primary program in a College of Business. Perhaps more importantly, the assessment process as a whole is really only as valuable as the way results are used to improve programs. Since the assessment of Ethical Reasoning (being undertaken currently) means that a complete cycle of BSBA common goals have now been assessed, the Committee agreed that a presentation on the overall findings should be developed. This presentation should be made to numerous faculty groups throughout the College (Executive Committee, Departments) in an effort to spark College-wide discussions of ways to improve our Undergraduate Program.

4. **Code of Honor**
   Krentler distributed an article from *BizEd* magazine that featured a discussion of several U.S. Colleges of Business that have developed honor codes for their
students. The Committee ran out of time to discuss the article and, more broadly, the general idea of developing and requiring an honor code. Discussion of this issue will take place at the next meeting.

Meeting adjourned at Noon

**Next Meeting:** Wednesday, April 9, 2008, 10:00 a.m.; Dean’s Conference Room