Undergraduate Committee
February 1, 2012
Minutes

Present: Michelle Dean, Annette Easton, Kevin Hee, Kathy Krentler, Paula Peter, Sandi Williams, Brittany Yary (ABSC representative)

Absent: Jaemin Kim

1. **Curriculum Issue – MGT 352**
   Easton informed the committee that the Steering Committee had returned the MGT 352 curriculum change (approved by the UG Committee on 12-2-11) to the Management Department with a request that the “concurrent enrollment in MGT 350 & MGT 352” proviso be dropped. The Management Department has agreed to this change. The Undergraduate Committee also approves the change.

2. **Enrollment Update**
   Upper-division declarants for Spring 2012 are down somewhere between 25 – 33% compared to Spring 2011. The committee engaged in a conversation regarding potential explanations for the decline, potential consequences of the decline, and whether action to address the decline is warranted.

3. **Fall 2012 Admissions**
   Krentler and Williams informed the committee that the university has allowed the CBA to specify preferences regarding the percentages of specific majors (transfer students) that should be admitted to the university for Fall 2012 if capacity remains after all fully qualified students are admitted. The associate dean, Krentler, Williams, and Kelly Doiron have worked this week to provide preferred percentages to the university with an emphasis on increasing numbers in the college’s smallest majors.

4. **BSBA Review**
   Easton is continuing to compile data produced by the committee in its benchmarking study of the top 50 undergraduate business programs in the U.S. Once the schools that did not report goals and SLOs on their websites have been identified, Krentler will contact these schools to request the information.

5. **Cycle #3 Assessment Overview**
   Krentler provided the committee with an overview of the third cycle of BSBA assessment results. The committee discussed the results, current loop closing activities, and places where loop closing is needed looking forward.
It was agreed that as data from the benchmarking study is combined with the most current assessment results that the committee will have most of what it needs to begin discussion of recommendations regarding changes, if any, to the BSBA curriculum. It was further agreed to invite the dean and associate dean to a future Undergraduate Committee meeting so that they may provide their personal visions regarding the BSBA curriculum to the mix of information that the Undergraduate Committee will consider.

Meeting adjourned at 11:00 a.m.

**Next Meeting**: Wednesday, February 15th, 9:30 a.m.; Dean’s Conference Room