Undergraduate Committee
February 15, 2012
Minutes

Present: Michelle Dean, Annette Easton, Kevin Hee, Jaemin Kim, Kathy Krentler, Paula Peter, Sandi Williams, Brittany Yary (ABSC representative)

1. SB 1440 Discussion
Easton reported to the committee on efforts to try to schedule a time when Dr. Sandra Cook, Assistant VP, Academic Affairs, could meet with the committee to discuss implementation of SB 1440. In Spring 2011 the committee spent time discussing SB 1440, legislation that requires Community Colleges to develop AA degree packages that would be guaranteed to satisfy lower-division requirements at CSU campuses statewide and result in a Bachelor’s degree from any CSU campus once 60 appropriate upper-division units were completed.

Subsequent to the meeting, it was confirmed that Dr. Cook will come to the next committee meeting on 3/7.

2. Policy File Changes
The Committee reviewed the role and description of the Undergraduate Committee vis-à-vis the new CBA policy file. It was determined that no significant changes to the committee are called for. Committee members each affirmed that they have been identified by their respective departments to continue membership on the committee. Two questions were raised:

2.1. Will Special Topics courses need to go from the Undergraduate Committee to the Program Assurance Committee (PAC) for approval? The new policy file does not speak specifically to Special Topics courses but does indicate that courses approved by the Undergraduate Committee should go to the Program Assurance Committee. Krentler agreed to discuss with the PAC how it believes Special topics proposals should be handled. In the meantime, the Undergraduate Committee will continue to handle Special Topics as it has in the past which is to say that UG Committee approval is the last stop for these courses.

2.2. Will the Supplemental Curriculum (SC) form, required in the past by the Steering Committee, continue to be required for curriculum proposals which now move from the UG Committee to the PAC Committee? Krentler agreed to discuss with the PAC whether it wishes to require a form similar to the SC form and if so, what the form will look like.

3. Curriculum
3.1. ACC 596
The committee considered a proposal for a Summer 2012 Special Topics course, ACC 596 – Professional Responsibilities and Ethics in Accounting. Hee explained that changes in requirements for professional accreditation in accounting have resulted in a need for the course. After discussion the committee unanimously approved the proposal.
3.2. MGT – assorted changes
The committee considered a set of proposals from Management to change the prerequisites for several Entrepreneurship courses. Overall, the department proposes to remove MGT 350 as a prerequisite to the following courses: MGT 358, MGT 452, MGT 455, MGT 456, MGT 459, MGT 460. Further it proposes to add MGT 358 (Fundamentals of Entrepreneurship) as a prerequisite to MGT 460 (Business Plan Development). The committee engaged in an extensive discussion of programmatic paths. Following the discussion, the committee unanimously approved the proposal to drop MGT 350 as a prerequisite to MGT 358 and the proposal to replace MGT 350 with MGT 358 as a prerequisite to MGT 460. The committee agreed to table the proposals to drop MGT 350 as a prerequisite to MGT 452, MGT 455, MGT 456, and MGT 459 until it better understands the relationship between the material in these courses and the material in MGT 358. It was agreed that Alex DeNoble and/or CongCong Zheng would be asked to help the committee reach this better level of understanding.

4. BSBA Evaluation
The committee discussed the status of its efforts to review the BSBA program. Data has been collected from the top 50 undergraduate business programs in the U.S. In discussing this data the committee notes that there is a high level of consistency across required prep and core courses and that the SDSU BSBA program is highly consistent with the programs in this area. Areas where some segment of the top 50 schools align appear to be: leadership & teamwork as a programmatic goal, a focus on career-related activities, and core course integration. The committee discussed what the overarching goals of the review were and speculated that recruiting may be one of these goals in addition to program quality and response to existing assessment results. It was agreed that it is important to clearly understand the goals prior to proceeding to make recommendations for programmatic change. Easton will move ahead with trying to schedule a time when the dean and associate dean can meet with the committee to share their views on the overall goals of the effort.

Meeting adjourned at 11:00 a.m.

Next Meeting: Wednesday, March 7th, 9:30 a.m.; Dean’s Conference Room