Undergraduate Committee
November 4, 2013
Minutes

Present: Michelle Dean, Annette Easton, Gary Grudnitski, Jaemin Kim, Karl Maes (ABSC representative), Paula Peter, Christine Probett

Absent: Kevin Hee

Approval of Minutes from 10/21/13
The committee reviewed and approved the minutes from the 10/21/13 meeting.

Approval of Finance Curriculum Proposal
The committee reviewed and approved a proposal to change the title of Finance 331 from Real Estate Essentials to Real Estate Principles. The change was necessary to reflect California Department of Real Estate licensing requirements.

Update on BA290 to RWS290 Proposal
Probett and Grudnitski updated the committee on the status of the proposal to move BA290 to RWS290. Agreement has been reached to change the title to Business Writing and Rhetoric and to have the revised description read as follows:

Effecting writing and rhetoric in business and organizational settings, including letters, memos, and reports. Features organization, drafting, revising, and editing of documents and presentations. (Formerly Business Administration 290).

Probett has reported the changes to the University Undergraduate Curriculum committee and the proposal will now proceed to the Senate.

Discussion of International Business Majors taking a General Business Minor.
The committee discussed whether a change should be made to allow IB majors to take a General Business minor. When the IB major reduced the number of units in its majors to meet the 120 unit requirement, student were encouraged to take a business minor to offer more in-depth content in business. The Director of the IB program asked the college if the General Business minor would be one of the allowed options.

The current General Catalog does not allow majors in the College of Business Administration, Hospitality and Tourism Management, or International Business to select the general business minor. This restriction was put in place due to the overlap in courses in those degree programs and the minor. The committee agreed to keep that restriction in place.

Update on other University Curriculum Committee (UCC) actions
Probett reported that editorial changes have been made to the proposals from Accounting related to converting their six-unit courses into three-unit courses and that those proposals will go back to the University Curriculum Committee this week.
**Update on SB 1440 Implementation**

Probett reported on the need to review course prerequisites due to implementation consequences from SB 1440. The University will admit students who have completed the Transfer Model Curriculum (TMC.) However, the TMC has several areas where students are offered choices (for example they can choose to take an Introduction to Business Course or a Business Communications course.) If a student makes the wrong choices per SDSU required prep courses, they could be deficient in up to three courses. The students will have to take those courses upon transferring to SDSU, however they will be admitted directly into upper division.

Currently, the prerequisite to most upper division CBA core courses is “an approved upper division business major, minor, or other major approved by the CBA.” In the past, this would have ensured that all lower division prep courses were completed. However, this will no longer be true for students who have made the wrong choices in the TMC. As a result, the committee discussed the need to add explicit courses into the prerequisites of the core courses. The committee discussed some likely prerequisites to add to core courses, but decided that this decision is best made in the departments.

Probett will put together a document to share with the departments to have them evaluate the suggested prerequisites. She will also work with Stephanie Samuels in Enrollment Services to determine whether these changes can be viewed as editorial, allowing for a quicker implementation in the catalog.

Probett also informed the committee that students who complete the TMC will be admitted into upper division with only having a 2.8 GPA compared to the 2.9 GPA requirement required for all other students.

**Update on Business Advising Center changes**

Probett shared with the committee that as a result of Heather LaPearle taking another job, the BAC will be understaffed for a period of time.

**Discussion of Proposal for Revised BSBA program**

The committee briefly discussed the revised passport stops and the course content of the proposed 1-unit BA 310 course. However time limits prevented a complete discussion. This task will continue at the next meeting.

**Next Meeting:** November 18, 2013, 9:00 a.m. in the Dean’s Conference Room