Present: Tom Coleman (ABSC student representative), Michelle Dean, David DeBoskey, Annette Easton, Tita Gray, Gary Grudnitski, and Kathy Krentler (substitute for Andy Baker)
Absent: Xudong An

1. Approval of Minutes from 5/5/14 and 9/16/14
The committee reviewed and approved the meeting minutes from the May 5th and September 16th Undergraduate Committee.

2. Finance 596 Course Proposal
The committee opened discussion on several aspects (primarily dealing with the correct information to put on the new CurricUNET forms). The committee offered numerous suggestions for the Finance department to consider including addressing a stated course prerequisite for undergraduates (Finance 240) but no like course prerequisite for graduate students who would take the course. The committee approved the Finance 596 course subject to the required revisions. Grudnitski will meet with Mehdi Salehizadeh to communicate the required changes to the forms. Michelle Dean will review final changes and will formally approve the course.

3. Accounting 596 Course Proposal
Numerous changes were recommended dealing with presentation of prerequisites, funding sources of student and faculty stipends, and more detailed disclosure on a week-by-week recap. Committee members felt that proposal wasn’t clear regarding whether the course is 16 weeks in duration. Both the proposal and course syllabus should clearly map each week’s course content along with specifics of the international trip and the number of hours that will be satisfied from that aspect alone. The committee wants the content to reconcile to a full semester’s worth of work. The committee approved the Accounting 596 course subject to the required changes. DeBoskey will meet with Janie Chang to communicate the required changes to the forms. Michelle Dean will review final changes and will formally approve the course.

4. Update on Increased Student Demand for Upper Division Courses and Business Minors
Grudnitski updated the committee and provided data regarding university census data for Undergraduate students for the Fall 2014. In addition, Grudnitski discussed additional data regarding growth in units from AP credits upon admission as Freshmen. The data show an increase from 6.6 units to 7.8 units on average for AP credits earned for the CBA and from 7.9 units to 9.0 units on average for the entire university from Fall 2010 to Fall 2013. These increases appear to substantiate Grudnitski’s prior thoughts on increasing enrollments and upper-division readiness.

Grudnitski discussed additional data regarding undergraduate business minors and highlighted additional significant growth trends in undergraduate business minors. Grudnitski noted that minors take 12-15 business courses (or an average of one class/semester for 2 years). He estimated that 28 FTEs were generated in Upper Division CBA courses by students minoring in business. These numbers have been discussed with Kelly Bowen.
5. **Music Entrepreneurship Program Update**

Grudnitski updated the committee on the new Music Professional Studies track in Music Entrepreneurship and Business consisting of 15 units of business courses that launched this semester. When developed two years ago, it was agreed that students admitted to this track would be subject to the 2.9 GPA and a grade of C or better in Accounting 201 impaction criteria.

In preparing this year’s General Catalog the impaction requirement was editorially removed due to CBA not having similar stated impaction in the Catalog for business minors. Given the intent of CBA is now to have formally stated impaction criteria for all minors in the College, the impaction criteria will be enforced by the track administer this year and will be explicit in the 2015-16 Catalog. Kelly Bowen will designate students in this track as approved majors in selected upper division business courses.

The meeting adjourned at 12:09 p.m. The next committee meeting will be held on Tuesday, October 21st at 10 a.m. in the Dean’s Conference Room.