Undergraduate Committee  
January 27, 2015  
Minutes

Present: Michelle Dean, Steve Gill, Tita Gray, Gary Grudnitski, Jaemin Kim, Paula Peter, Robert Plice  
Absent: ABSC student representative

CurricUNET  
Grudnitski discussed the process that was decided on by the college to review and approve curriculum proposals inside the college. Department chairs will approve undergraduate curriculum for departments and the process at the college level will remain the same in terms of the progression of proposals from the UG committee, and then on to PAC and Steering (as needed based on the content of the proposal). These approvals will be done outside of the CurricUNET system due to the system’s inability to handle multiple intra-college committees. The chair of each of these committees will let Kelly Bowen know once that committee has approved the proposal. After the final necessary committee inside the college approves the proposal, Kelly will act as the approver in the CurricUNET system for the college-level committees.

Business Honors Program  
The Business Honors Program Director position will be vacant upon Carol Venable’s retirement at the end of Spring 2015. The committee revised and approved the job description for the position and discussed the process for staffing this position.

MIS 180 Prerequisite Removal  
Unlike the process followed by the Business Advising Center in admitting students to Upper Division in the College, students under the TMC are admitted to Upper Division by the University based on satisfying a much less specific set of prerequisites. Although the MIS 180 prerequisite was added to most Upper Division core classes to prevent TMC from enrolling in these courses, it has been found to be relatively ineffective in meeting that purpose. Instead, the MIS 180 prerequisite has caused an undue burden on faculty to check prerequisite, especially in large sections. Additionally, the number of TMC students is relatively small and most of them transferred in meeting the MIS 180 prerequisite. Consequentially, Grudnitski informed the committee that he will complete the course change forms in the CurricUNET system to remove the MIS 180 prerequisite from the appropriate Upper Division courses, essentially rolling back the Lower Division prerequisites to those listed in the 2013-2014 catalog for the affected courses.

BA 310 Update  
Candidates for the new International Business position are in the process of making their on-campus visits. The committee discussed the first candidate and noted that the person in this role will be tasked with covering the new BA 310 (Foundations of Business in a Global Environment). Grudnitski estimated that there will be 450 students who will need to take BA 310 each year for the first couple years, with the majority of these students taking the course in the fall semester. Once freshmen who are coming in under the 2015-2016 catalog make it to Upper Division, more instructors will be needed to cover the demand for the course. Grudnitski noted that Kathy Self from Career Services has offered to come in to BA 310 for a class session on the benefits of using Career Services.
The meeting adjourned at 2:35 p.m. The next Undergraduate Committee will be held on February 10\textsuperscript{th} from 1:00 – 3:00 p.m. in the Dean’s Conference Room.