Undergraduate Committee  
April 15, 2013  
Minutes

Present: Michelle Dean, Kevin Hee, Jaemin Kim, Kathy Krentler, Paula Peter, Robert Plice, Christine Probett, Nick Lingenfelter (ABSC Representative)

Guest: Alex DeNoble

1. BA 290 – Business Communications
Krentler and Probett reported on a March 29th meeting with Glen McClish, RWS Chair, and John Penrose. The purpose of the meeting was to explore the possibility of the RWS Department developing a course in Business Communication which would eventually replace BA 290 in the BSBA Preparation for the Major. McClish was open to the idea and all agreed that should this change occur that the RWS Department would work closely with the CBA to develop a course that met the existing BA 290 SLOs and more broadly contributed to the BSBA goal of communication.

After discussion the Undergraduate Committee unanimously agreed to support further exploration of this option as a means of addressing the challenge that BA 290 presents to the MIS Department and to the college. Tentatively, the RWS Department could begin teaching Business Communication (as a Special Topics course if necessary) in Fall 2014. The MIS Department would most likely continue to offer some sections of BA 290 with an eye toward a gradual phase out.

Krentler agreed to communicate the outcome of this discussion to McClish and the RWS Department as well as the CBA dean and associate dean.

2. Curriculum
   a. IB 12-009
      This proposal would allow IB majors to choose Information Systems as a specialization. The committee is generally supportive however it was noted that IB 12-106, passed by the Undergraduate Committee at its 2-4-13 meeting, eliminated specializations from the IB program hence the committee was left confused as to the relevance of 12-009. It appears from the dates of the two proposals that 12-009 was superseded by 12-106 and thus may no longer be a viable proposal. Krentler will contact Ramona Perez, IB Director, for clarification. The proposal was tabled.

   b. IB 12-107
      This proposal would allow IB majors who have chosen an English language track to satisfy their Study Abroad requirement by studying at SDSU. The Undergraduate Committee first reviewed and tabled this proposal at its 3-4-13 meeting. The proposal was tabled at that time as it felt that “common practice” (Item #6 response in the proposal) was an insufficient reason for the change. A request was made that the IB Department adjust this item in the proposal to be more consistent with the reasons for change offered in the proposals 103, 104, and 105. The requested adjustment to the proposal has not been made however the PAC form for the proposal, received by the UG Committee on 4-11-13, provided a significant explanation for the change. The Undergraduate Committee unanimously approved the proposal pending the insertion of the reason (from the PAC form) into Item #6 on the curriculum proposal.
c. BA 450A
Probett reported to the committee that a standard template for 450A courses across the campus is being prepared hence she recommends we wait to review and vote on the BA 450A proposal pending the template. The committee tabled the proposal.

3. BSBA – General Business
Krentler confirmed the result of an electronic vote taken of the Undergraduate Committee between March 28th and March 29th. The committee voted unanimously to open the BSBA – General Business major to all eligible students. Probett explained that while the new major will be listed in the 2013-2014 catalogue, this listing is for informational purposes to alert those applying for 2014-2015. Declaration of the major will not be allowed to take place until 2014-2015.

4. BSBA Revisions
Peter reported that she has submitted a professional fee grant proposal for Summer 2013 to develop the new courses and the overall revised BSBA program in curriculum proposal format. The goal is to bring a complete proposal to the Undergraduate Committee in September 2013 that is ready to be voted on. The committee supported this approach agreeing that it is likely to allow for more direct and rapid movement forward of the revised program. Peter has not received feedback yet on whether the grant proposal will be funded.

5. Lavin New Program Proposal & MGT 496
The Undergraduate Committee reviewed a decision it made at its 5-2-12 meeting regarding a MGT 496 that was being proposed for Fall 2012. The 496 was a seminar for Lavin Program students. The UG Committee approved the 496 at the time but agreed to allow it to be taught only two times rather than the customary four times unless a new program proposal for the Lavin Program was received. The 496 was taught in Fall 2012 and is currently being taught. It is “on hold” for Fall 2013 as a new program proposal has not been received.

Alex DeNoble visited the meeting to provide background on the Lavin Program, the Special Study course (496) and to request that the Management Department be allowed to teach sections of the 496 in Fall 2013 and Spring 2014. The committee discussed the timing for moving this program and a permanent course through the governance process. The course cannot be taught as a special study (496) in Fall 2014 if it is taught twice in the 2013-2014 academic year however the deadline for instituting a permanent course for Fall 2014 is dangerously close. It was discussed that there is some chance of the permanent course making it to the 2014-2015 catalogue if it clears the CBA governance process in September 2013 but this is not assured. DeNoble agreed to work toward submitting both a program proposal and a course proposal to the Undergraduate Committee by its last meeting of 2012-2013, May 13.

The committee voted unanimously to allow MGT 496 to be taught in Fall 2013.

Meeting adjourned at 11:40 a.m.
Next Meeting: April 29, 2013, 9:30 a.m.; Dean’s Conference Room