Undergraduate Committee  
October 28, 2015  
Minutes

**Present:** Tom Coleman (ABSC student representative), Michelle Dean, Steve Gill, Tita Gray, Gary Grudnitski, Jaemin Kim, Kathy Krentler, Roxy Wang  
**Guests:** Dennis Cradit, David Ely

1. **10/14/15 meeting minutes.** The minutes of the 10/14/15 Undergraduate Committee meeting were reviewed and approved.

2. **Discussion of College Hybrid/Online course proposal form.** As per the discussion at the 10/14 Undergraduate meeting, Gray asked for guidance from the University Curriculum Committee on crafting a college policy for hybrid/online classes as per the University’s mandate. It was suggested to Gray that Dr. Jim Frazee, Instructional Technology Services Director come talk to our committee to offer advice/guidance on this topic. Grudnitski will invite Frazee to attend an upcoming Undergraduate meeting.

3. **Timing of adding BA 310 as a prerequisite to BA 405.** At the time that BA 310 (1-unit course on Global Perspective) was proposed for the BSBA degree, it was agreed that it would serve as a pre- or co-requisite to the Upper Division core classes. It was also agreed that BA 310 would serve as a prerequisite to BA 405 because its content would serve as foundational knowledge for BA 405. When BA 310 was proposed, it was purposefully left off as a prerequisite for 405 because International Business (IB) majors (who also take BA 405 as part of their coursework) did not have the BA 310 prerequisite as a non-CBA major. Grudnitski reported that the IB Director, John Putman, is now ready to move forward with making BA 310 a required class for IB majors.

So the question before the committee now is the timing as to when to add BA 310 as a pre-requisite to BA 405. The committee discussed issues including the large number of students (approximately half of all business majors, who would be under the 15-16 catalog who would need to have the pre-requisite waived if we started having the 310 prerequisite on 405 starting Fall 2017. Also discussed was the uncertainty associated with the new crashing procedure and how that will impact the centralized crashing system currently used by the 405 faculty. Also discussed was giving 405 instructors time to make changes to the course to reflect the foundational knowledge that students will now receive in 310. In light of these issues, the committee decided that it would be preferable to start having the BA 310 prerequisite on 405 starting with the Fall 2018 catalog to give time for the above issues to be addressed.

4. **CBA strategic initiatives.** UG committee is listed as being assigned to four CBA strategic initiatives in AY 2015-2016. As per discussions on these topics at the 10/14 meeting, Dean Cradit and Associate Dean Ely attended the meeting to discuss two of the initiatives. 

   **Goal 1.3 - Business Scholars/Fellows Program.** Dean Cradit discussed the idea for a Business Scholars/Fellows Program. Cradit explained that he would like a structured way for students to interact with alumni and business professionals that approach the college to meet with our students. He also agreed to working with the committee to draft a plan on how this program might best be initiated.
Goal 1.11 Create Adaptive Learning - Associate Dean Ely led a discussion on adaptive learning and gave the committee more details on CBA’s plans to have an adaptive learning pilot program. He will draft a call for proposals as the next step and circulate it to the committee for its review.

Goal 1.16 Leadership Minor Program – As per the discussion at the last Undergraduate Committee meeting, Gray talked to the College of Education (COE) to get more information on the Leadership Development minor. COE requested that the CBA consider offering two of its upper-division courses as electives in the minor. Further discussion and clarification is planned on the extent and nature of CBA’s involvement in the minor.

The meeting adjourned at noon. Due to the upcoming Veterans and Thanksgiving holidays, the next Undergraduate Committee meeting will be held on December 9th at 10:00 a.m.